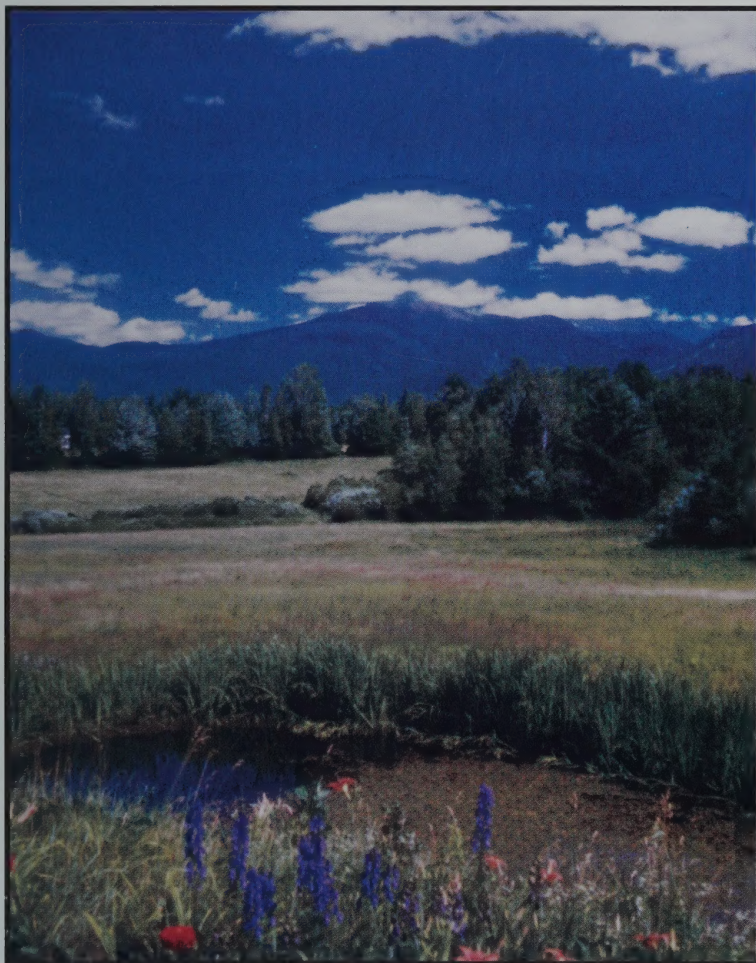


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## FORTY-SECOND ANNUAL REPORT



Town of  
**SUGAR HILL**  
New Hampshire

Year ending December 31, 2003

*Photo on front cover: Sugar Hill Summer  
by Chuck Theodore of Sugar Hill*

*Rivendell Art Photography  
<http://www.chucktheodore.com>*

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2003

# Town of Sugar Hill, New Hampshire

## ANNUAL REPORT

### of the Town Officers

### Year Ended December 31, 2003

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## **TOWN OFFICERS**

### **BOARD OF SELECTMEN**

Richard Bielefield, Chairman (Term Expires 2006)  
John J. Strasser, III (Term Expires 2005)  
Harry L. Reid (Term Expires 2004)

### **TOWN OFFICE**

Telephone 823-8468

### **ADMINISTRATIVE ASSISTANT**

Jennifer P. Gaudette

### **TOWN CLERK**

Eleonore Card  
Elizabeth Coombs Andross, Deputy

### **TAX COLLECTOR**

Eleonore Card  
Elizabeth Coombs Andross, Deputy

### **TREASURER**

Lissa M. Boissonneault

### **TOWN AUDITOR**

William W. Pinney

### **CHIEF OF POLICE**

Jose L. Pequeno (Appointed)

### **FIRE CHIEF / FIRE WARDEN**

Paul W. Pinkham

### **TO REPORT AN EMERGENCY**

911

**EMERGENCY ONLY**

### **SHERIFF'S DEPARTMENT**

1-800-564-6911

**Non-Emergency 823-8123**

### **HIGHWAY AGENT**

Douglas R. Glover

### **OVERSEER OF PUBLIC WELFARE**

Board of Selectmen

### **HEALTH OFFICER**

Margaret Peckett

### **EMERGENCY MANAGEMENT**

Walter Zandi  
Paul S. Hayward, Deputy

### **MODERATOR**

Roger Aldrich (2004)

### **TRUSTEES OF THE TRUST FUNDS**

Bruce Perlo (2006)  
Richard Gagne (2005)  
Laurence S. Ring, Chairman (2004)

### **SUPERVISORS OF THE CHECKLIST**

Dr. John Rowbotham, Chairman (2008)  
Edith Aldrich (2006)  
Starcy Branch (2004)

### **LIBRARY TRUSTEES**

Eleonore Card (2006)  
Irene Amsbary (2005)  
Elaine Burpee (2004)

### **CEMETERY TRUSTEES**

Laurence S. Ring, Chairman (2004)

Dr. John Rowbotham	(2004)	Nancy D. Aldrich	(2006)
Lucinda Bielefield Heuschkel	(2005)	Lorraine S. Hunt, Secretary	(2006)

### **PLANNING BOARD**

Michael Coyle, Chairman (2005)

Beth Perlo, Vice Chairman	(2004)	Christopher Thayer	(2005)
Norma Stewart	(2004)	David Thurston	(2006)
John J. Strasser	(2004)	Robert Hayward, Jr.	(2006)
June Chase, Alternate	(2005)	James Keefe, Alternate	(2006)
Amy Venezia, Alternate (2004)			

### **ZONING BOARD OF ADJUSTMENT**

Michael Hern, Chairman (2004)

Peter Anderson	(2005)	Janet Anderson	(2006)
Walter Zandi	(2005)	Catherine Burke	(2006)
Amy Finnerty, Alternate (2004)			

### **CONSERVATION COMMISSION**

Rebecca Brown, Chairman (2004)

Luther Kinney	(2004)	Lynn Kenerson	(2005)
John Gagel	(2005)	John McIlwaine	(2006)
Margaret Connors	(2005)	Robert Benson	(2006)
Tricia Rust, Resigned 1/03	(2004)	Edna Glaessel, Alternate	(2005)

### **RECREATION PROGRAM**

#### **SUGAR HILL REPRESENTATIVES**

Gordon Johnk  
Laurie Henault

All 2003 reports from various agencies not printed in this Town Report are on file in the Selectmen's Office and available upon request.

# ANNUAL TOWN MEETING – RESULTS

## March 11, 2003

Moderator Roger H. Aldrich declared the polls open at 11:00 AM for voting by ballot on Article 1 (the election of Town Officers) and Articles 2 through 11, the Zoning Ballot. Polls will close at 7:30 PM. All other Articles will be presented, discussed and acted upon starting at 7:30 PM.

**ARTICLE 1:** To vote by nonpartisan ballot for the following Town Officers:

- One Selectman to serve for a term of three (3) years
- A Town Treasurer to serve for a term of one (1) year
- A Town Clerk to serve for a term of one (1) year
- A Tax Collector to serve for a term of one (1) year
- An Overseer of Public Welfare to serve for a term of one (1) year
- A Library Trustee to serve for a term of three (3) years
- A Town Auditor to serve for a term of one (1) year
- One Trustee of Trust Funds to serve for a term of three (3) years
- Two Board of Adjustment Members to serve for a term of three (3) years.
- Two Board of Cemetery Trustees to serve for a term of three (3) years.
- And such other Town Officers as may be required by law.

Results of Article 1:

Selectman, Three Year Term .....	Richard Bielefield .....	94
Town Treasurer, One Year Term .....	Lissa M. Boissonneault .....	101
Zoning Board of Adjustment Member (Vote for two)		
Three Year Term .....	Janet Anderson .....	82
.....	Kathy Burke .....	12
Town Auditor, One Year Term .....	William Pinney .....	18
Trustee of the Trust Funds, Three Year Term .....	Bruce Perlo .....	7
Town Clerk, One Year Term .....	Eleanor Card .....	96
Tax Collector, One Year Term .....	Eleanor Card .....	98
Cemetery Trustee, Three Year Term .....	Lorraine Hunt .....	88
.....	Nancy Aldrich .....	94
Library Trustee, Three Year Term .....	Eleanor Card .....	97

Moderator Roger H. Aldrich stated that he would read the following Articles slowly and if anyone had questions, to raise their hand and they would be recognized. He also asked that anyone who wished to speak, to stand and identify themselves so the Town Clerk could record them correctly, and to speak loudly so that everyone could hear them. He stated that discussion would follow at the end with any amendments.



**ARTICLE 2:** To see whether the Town will vote to adopt Zoning Amendment No. 1 as proposed by the Planning Board. The following question will appear on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town’s Zoning Ordinance, as follows:

“Amendment No. 1 contains a number of administrative changes and clarifications which make the Zoning Ordinance internally consistent and consistent with changes in state law, but which are not intended to alter any substantive legal rights of the land owners of Sugar Hill. These changes include eliminating duplicate sections, adding internal cross-references, adding references to state law, clarifying definitions, making procedures consistent with state law, and adding requirements to the body of the Ordinance which were previously contained only in term definitions.

Results for Article 2: Yes.....95 No.....10

**ARTICLE 3:** To see whether the Town will vote to adopt Zoning Amendment No. 2 as proposed by the Planning Board. The following question will appear on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town’s Zoning Ordinance, as follows:

“Amendment No. 2 limits the number of new lots which can be created on a right-of-way which does not meet Town road standards. No more than one such lot can be served by such a right-of-way. The Planning Board is given discretion to determine what standards the right-of-way shall be built to, and may refuse to allow such a lot if it creates an illogical development pattern. This amendment also adds reference to state laws governing creation of new lots.”

Results for Article 3: Yes.....87 No.....20

**ARTICLE 4:** To see whether the Town will vote to adopt Zoning Amendment No. 3, as proposed by the Planning Board. The following question will appear on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town’s Zoning Ordinance, as follows:

“This amendment eliminates the location requirements for non-commercial radio and TV antennas, but requires any such antenna exceeding the height limit of 35 feet to get a Special Exception from the Zoning Board of Adjustment.”

Results for Article 9: Yes.....90 No.....15

**ARTICLE 10:** To see whether the Town will vote to adopt Zoning Amendment No. 9, as proposed by the Planning Board. The following question will appear on the official ballot:

“Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Town’s Zoning Ordinance, as follows:

“This amendment eliminates the existing definition of “Family unrelated,” which purported to impose additional bedroom and parking requirements, and water/sewer review, for persons living in the same household who are not blood relatives.”

Results for Article 10: Yes.....81 No.....19

**ARTICLE 11:** To see whether the Town will vote to adopt Zoning amendment No. 10 as Proposed by the Planning Board. The following question will appear on the official ballot:

“Are you in favor of the adoption of Amendment No.10 as proposed by the planning Board for the Town’s Zoning Ordinance, as follows:

“This amendment updates the Sugar Hill definition of “agriculture” to be consistent with state law, RSA 21:34-a, and also requires any new or expanded farm stand or other retail operation, and any new or expanded operation involving the keeping of animals, to get a Special Exception from the Zoning Board of Adjustment.

Results for Article 11: Yes.....83 No.....17

**ARTICLE 12:** To raise such sums of money as may be necessary to defray Town charges and make appropriations of the same as set forth in the following budget:

Executive .....	\$35,900.00
Election, Registration & Vital Statistics .....	17,075.00
Payroll Taxes .....	16,400.00
Financial Administration .....	20,140.00
Property Revaluation .....	5,220.00
Legal Expenses .....	6,000.00
Planning Board .....	3,000.00
Zoning Board of Adjustment .....	800.00
Insurance .....	65,500.00
General Government Buildings .....	31,650.00
Buildings & Grounds .....	23,875.00
Cemetery .....	2,000.00
Advertising & Regional Associations .....	6,978.00
North Country Council .....	977.43
Franconia Notch Chamber of Commerce .....	6,000.00
Police Department .....	86,800.00
Fire Department .....	30,133.00
Ambulance .....	3,000.00
Ross Ambulance .....	1,500.00
Life Squad .....	1,500.00
Civil Defense .....	100.00
Town Maintenance .....	79,900.00
General Highway Department Expense .....	61,480.00
Highway Block Grant.....	42,775.00
Street Lighting .....	7,000.00
Solid Waste Disposal .....	29,500.00



Health, Hospitals .....	3,040.00
North Country Home Health .....	1246.00
Grafton County Senior .....	550.00
American Red Cross .....	200.00
Hospice .....	366.00
WM Mental Health .....	678.00
Welfare .....	2,500.00
Tri County Cap .....	600.00
Unemployment .....	100.00
Library .....	13,133.00
Parks and Recreation .....	13,150.00
North Country YMCA .....	150.00
Patriotic Purposes .....	300.00
Conservation Commission .....	2,000.00
Principal of Long-Term Notes .....	9,000.00
Interest Expense-Long-Term Notes .....	3,000.00
Interest Expense-Tax Anticipation Notes .....	4,000.00
TOTAL APPROPRIATIONS .....	\$625,449.00

The Selectmen recommend these appropriations.

Moved by Bruce Perlo, seconded by Sarah Pinney

A discussion followed.

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 13:** To see if the Town will vote to withdraw the accumulated income from the Cemetery Trust Funds.

The Selectmen recommend this Appropriation.

Moved by Bruce Perlo, seconded by Bill Pinney

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in the Highway Department Heavy Equipment Capital Reserve Fund.

The Selectmen recommend this Appropriation.

Moved by James McCusker, seconded by Don Boissonneault

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be used for Highway Department Roadwork. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the fund is expended or in 3 years, whichever is less. (Majority vote required)

The Selectmen recommend this Appropriation.

Moved by Bruce Perlo, seconded by Walter Zandi

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Police Department Capital Reserve Fund.

The Selectmen recommend this Appropriation.

Moved by Sarah Pinney, seconded by Bruce Perlo

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in the Fire Department Capital Reserve Fund.

The Selectmen recommend this Appropriation.

Moved by Jim Lange, seconded by Walter Zandi

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Sugar Hill Meetinghouse Capital Reserve Fund.

The Selectmen recommend this Appropriation.

Moved by Jane Higgins, seconded by Jim Cyrs

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Seven Hundred Dollars (\$12,700) for the replacement of the Fire Department Station furnace and to also drill a well.

The Selectmen recommend this Appropriation.

Moved by Larry Ring, seconded by Bruce Perlo

A discussion followed.

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 20:** To see if the Town will vote to eliminate the Town Employee Health Insurance Deductible Trust Fund and place the balance in the General Fund.

The Selectmen recommend this Article.

Moved by Sarah Pinney, seconded by Elaine Burpee

A discussion followed.

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 21:** To see if the Town will vote to raise and appropriate the sum of Thirty Eight Thousand One Hundred Eighty Six Dollars (\$38,186) for the purpose of hiring an additional officer for the Sugar Hill Police Department. This amount will be reduced by \$30,000 in federal funds received from a UHP Grant.

The Selectmen recommend this Appropriation.

Moved by Jane Higgins, seconded by Kathy Jablonski

Chairman of the Selectboard, Dr. John Strasser gave an explanation of Article.

A discussion followed.

**All in favor "Aye," opposed "No." The "Ayes" have it.**



**ARTICLE 22:** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) in support of the Franconia Children's Center.

The Selectmen do not recommend this Appropriation.

Moved by Sarah Pinney, seconded by Marie Snyder

A discussion followed. Moderator Roger Aldrich called for a hand count.

All in favor 24, those opposed 36. This article was defeated.

**ARTICLE 23:** To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

The Selectmen recommend this Article.

Moved by Elaine Burpee, seconded by Beverly Frankiewicz

A discussion followed.

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**ARTICLE 24:** To see if the Town will vote to approve the following resolution: That we, the citizens of Sugar Hill, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system; Everyone receive high quality care that is cost efficient and medically effective; and that these efforts help control the skyrocketing cost of health care.

(Article by petition)

Moved by Kathy Jablonski, seconded by Lloyd Card

A discussion followed.

**All in favor "Aye," opposed "No." The "No's" have it.**

**ARTICLE 25:** To transact any other business that may legally come before this meeting.

**Selectmen made several announcements.**

Announcement was made that the Sugar Hill Meetinghouse has been designated as a Historical Building. A plaque was presented to the residents of Sugar Hill that will hang on the wall of the Meetinghouse. Jane Higgins thanked Roger and Nancy Aldrich and Jane Vincent for their efforts in making this happen.

Thanks were made to Mike and Meri Hern for providing the election workers dinner. Also thanked was Chuck Theodore for his contribution of the photograph used for the cover of this years Town Report.

Dr. John Strasser read the dedication of the Town Report.

The following announcements were made:

Town Offices will be closed the week of April 21st.

Planning Board will meet the first Wednesday of each month at 5:30pm.

Motion was made to adjourn. Moved by Bruce Perlo, seconded by Sarah Pinney.

**All in favor "Aye," opposed "No." The "Ayes" have it.**

**Meeting was adjourned at 8:20pm.**

Respectfully submitted,  
Elizabeth Coombs Andross  
Deputy Town Clerk



## BALANCE SHEET

(As at December 31, 2003)

### ASSETS

Cash – Unrestricted Checking		\$ 540,211.99
Cash – Restricted Savings		14,605.34
Uncollected Taxes:		
Levy of 2003	\$122,820.34	
Yield Taxes	105.00	
	<hr/>	
Total Uncollected Taxes		122,925.34
Unredeemed Taxes:		
Levy of 2002	15,598.57	
Prior Years	12,905.01	
Reserve for Uncollected, etc.	(4,740.31)	
	<hr/>	
Total Unredeemed Taxes		23,763.27
Tax Deeded Property Subject to Resale		6,172.58
		<hr/>
Total Assets		\$ 707,678.52
		<hr/> <hr/>

### LIABILITIES AND FUND EQUITY

Accounts Owed by the Town:		
School District Tax Payable	\$ 428,411.00	
Due State of NH	115,898.00	
Accrued Payroll	2,058.00	
	<hr/>	
Total Liabilities		\$ 546,367.00
Reserved for Articles Carried Forward	1,974.01	
Reserved for Tax Deeded Property	6,172.58	
Reserved for Conservation Fund	14,605.34	
Fund Balance – Unreserved, Undesignated	138,559.59	
	<hr/>	
Fund Equity		\$ 161,311.52
		<hr/>
Total Liabilities & Fund Equity		\$ 707,678.52
		<hr/> <hr/>

## SUMMARY INVENTORY OF ASSESSED VALUATION

Land Under Current Use (At Current Use Values)	\$ 497,736.00
Land	21,886,367.00
Buildings	47,598,600.00
Public Utilities	1,096,869.00
	<hr/>
Total Valuation Before Exemptions	\$ 71,079,572.00
Elderly and Blind Exemptions	80,000.00
	<hr/>
Net Valuation On Which Tax Rate Is Computed for Municipal, County and Local Education	\$ 70,999,572.00
Less Utilities	1,096,869.00
	<hr/>
Net Valuation On Which Tax Rate For State Education Tax is Computed	\$ 69,902,703.00

## STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

	<u>Amount</u>	<u>Tax Rate</u>
Total Town Appropriations	\$ 781,335.00	
Less: Revenues	280,736.00	
Less: Shared Revenues	6,235.00	
Add: Overlay	4,879.00	
War Service Credits	8,100.00	
	<hr/>	
Net Town Appropriations	507,343.00	
Municipal Tax Rate		7.15
Net Local School Budget	0.00	
Regional School Apportionment	986,940.00	
Less: Adequate Education Grant	0.00	
State Education Taxes	(293,686.00)	
	<hr/>	
Approved School(s) Tax Effort	693,254.00	
Local Education Tax Rate		9.76
State Education Taxes		
Equalized Valuation (no utilities) x	\$4.92	
83,248,687		409,584.00
Divide by Local Assessed Valuation (no utilities)		5.86
69,902,703		
Excess State Education		
Taxes to be Remitted to State	115,898.00	
Due to County	159,068.00	
Less Revenue and Credits	(1,397.00)	
	<hr/>	
Net County Tax Assessment	157,671.00	
County Tax Rate		2.22
Combined Tax Rate		24.99
Total Property Taxes Assessed	1,767,852.00	
Less: War Service Credits	(8,100.00)	
	<hr/>	
Property Tax To Be Raised	\$1,759,752.00	



## SCHEDULE OF TOWN PROPERTY

Meetinghouse, Land and Buildings	\$ 199,200.00
Furniture and Equipment	64,247.00
Library Furniture and Equipment	15,000.00
Police Department Equipment	45,000.00
Fire Department, Land and Buildings	122,400.00
Equipment	464,500.00
Highway Department, Land and Buildings	176,600.00
Equipment	367,822.00
Town Hall, Furniture & Equipment	50,000.00
Parks, Commons and Playgrounds	
Coffin Pond	26,000.00
Historical Museum	91,000.00
Woodland	
Creamery Pond	22,900.00
Cemeteries	13,900.00
Total	<hr/> \$1,658,569.00

## SCHEDULE OF LONG-TERM INDEBTEDNESS

	<b>Town Garage</b>	<b>Total</b>
Beginning Balance 1/1/03	\$8,666.67	\$8,666.67
2003 Payment	8,666.67	8,666.67
	<hr/>	<hr/>
Ending Balance 12/31/03	\$ 0.00	\$ 0.00

## TOWN CLERK'S REPORT

To the Voters of the Town of Sugar Hill:

I herewith submit my report of the financial doings of my office for the year 2003:

Motor Vehicle Permits Issued:	\$120,063.01	
Dog Licenses Issued:	436.50	
Marriage Licenses:	360.00	
Other Permits & Fees:	3,366.00	
	<hr/>	
Total		\$124,225.51

Remittances To Treasurer:

Motor Vehicle Permits Issued:	\$120,063.01	
Town Clerk Fees:	951.00	
State Motor Vehicle Fees:	1625.00	
Title Application Fees:	318.00	
Dog Licenses Issued:	436.50	
Dog License Fee:	86.00	
Dog License Penalty:	24.00	
Marriage Licenses Issued:	304.00	
Town Clerk Fees:	56.00	
Vital Statistics	88.00	
Town Clerk Fee:	44.00	
UCC Filing Fees:	180.00	
Insufficient Funds Fees:	50.00	
	<hr/>	
Total		\$124,225.51

Respectfully submitted,  
Elizabeth Coombs Andross  
Deputy Town Clerk



# TAX COLLECTOR'S REPORT

## Fiscal Year Ending December 31, 2003

### DEBITS

Uncollected Taxes - Beginning of Fiscal Year:	Levies of 2003	Levies of 2002	Levies of 2001
Property Taxes	\$ 0.00	\$ 104,780.43	
Land Use Change	0.00	4,200.00	
Yield Taxes	0.00	4,646.39	
Taxes Committed This Year:			
Property Taxes	1,766,692.10	0.00	
Yield Taxes	997.38	0.00	
Overpayment:			
Property Taxes	5,465.68	24.01	
Interest	18.17		
Cost Before Lien	15.50	435.50	
Interest Late Tax	1,536.78	6,023.51	
Total Debits	\$1,774,725.61	\$ 120,109.84	

### CREDITS

Remittances to Treasurer During Fiscal Year:			
Property Taxes	\$1,642,918.65	\$ 84,219.32	
Land Use Change		4,200.00	
Yield Taxes	892.38	4,646.39	
Interest	1,536.78	6,023.51	
Conversion to Lien	0.00	20,566.77	
Costs Not Liated	15.50	435.50	\$ 17.50
Abateements Made:			
Property Taxes	6,418.79	18.35	
Interest	18.17		
Uncollected Taxes End of Year:			
Property Taxes	122,820.34	0.00	
Yield Taxes	105.00	0.00	
Total Credits	\$1,774,725.61	\$ 120,109.84	\$ 17.50

## SUMMARY OF LIEN ACCOUNTS

Fiscal Year Ending December 31, 2003

	DEBITS			
	2002	2001	2000	Prior
Unredeemed Liens Balance at Beginning of Fiscal Year	\$ 0.00	\$21,307.62	\$11,385.08	\$12,985.94
Liens Executed During Fiscal Year	22,600.40	0.00	0.00	0.00
Interest & Costs Collected After Lien Execution	0.00	2,084.07	3,230.56	1,609.77
Total Debits	<u>\$22,600.40</u>	<u>\$23,391.69</u>	<u>\$14,615.64</u>	<u>\$14,595.71</u>

	CREDITS			
	2002	2001	2000	Prior
Remittances to Treasurer: Redemptions	\$ 7,001.83	\$11,932.81	\$ 9,153.27	\$11,687.55
Interest & Cost After Lien Execution	0.00	2,084.07	3,230.56	1,609.77
Unredeemed Liens Balance End of Fiscal Year	15,598.57	9,374.81	2,231.81	1,298.39
Total Credits	<u>\$22,600.40</u>	<u>\$23,391.69</u>	<u>\$14,615.64</u>	<u>\$14,595.71</u>

## UNREDEEMED PROPERTY TAXES FROM TAX LIEN

BY ORDER OF THE SELECTMEN THE FOLLOWING LIST IS  
INCLUDED PER 1997 TOWN MEETING:

	2002	2001	2000
Caporelli, Mary	\$ 2,133.74	\$ 2,078.32	\$ 340.96
Corliss, Langford	2,293.94	2,162.86	1,890.85
Hayward, Robert S. Jr.	2,806.10		
Hayward, Paul	5,447.50	5,133.63	
Kiraly, Barbara E.	1,742.87		
Young, Gary G. Jr.	1,174.42		
Totals	<u>\$15,598.57</u>	<u>\$ 9,374.81</u>	<u>\$ 2,231.81</u>

**TREASURER'S REPORT**  
**Year Ending December 31, 2003**  
**Cash Basis**

Beginning Cash Balance, January 1, 2003	
Connecticut River Bank NOW Checking	\$ 477,999.61

**RECEIPTS**

Tax Collector	\$1,789,571.76	
Town Clerk	124,225.51	
Selectmen	123,556.72	
Loan Proceeds (Tax Anticipation Notes)	150,000.00	
Transfers (Trust & Capital Reserve Funds)	130,519.21	
Interest on NOW Account	393.18	
Total Receipts		\$ 2,318,266.38

**DISBURSEMENTS**

Orders of Selectmen	2,106,981.33	
Loan Repayments	150,000.00	
Total Disbursements		\$ 2,256,981.33

Ending Cash Balance, December 31, 2003	\$ 539,284.66
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Respectfully submitted,  
Lissa M. Boissonneault  
Treasurer

**SUMMARY OF RECEIPTS**  
**Cash Basis**

<b>Local Taxes:</b>		
Property Taxes , Current Year	\$ 1,642,918.65	
Yield Taxes, Current Year	892.38	
Property Tax Interest and Cost, Current Year	1,552.28	
Property Taxes, Prior Year	84,219.32	
Current Use Change Tax, Prior Year	4,200.00	
Yield Tax, Prior Year	4,646.39	
Property Tax Interest and Costs, Prior Year	4,425.38	
Lien Redemptions, Prior Years	39,775.46	
Lien Interest & Penalties, Prior Years	6,941.90	
Total Taxes Collected		\$ 1,789,571.76



From Local Sources and Miscellaneous, except Taxes:

Motor Vehicle Permits	120,063.01
Town Clerk Fees	951.00
State Motor Vehicle Fees	1,625.00
Title Application Fees	318.00
Dog Licenses, Fees, Penalty	546.50
Marriage Licenses	360.00
Vital Statistics	132.00
Insufficient Fund Fees	50.00
UCC Filing Fees	180.00

Total Town Clerk

124,225.51

Building Permits	930.00
Police Department Revenue	494.96
Zoning Board Fees	30.00
Planning Board Fees	1,039.00
Highway	30.00
Selectmen	1,012.56
Cemetery	1,300.00
Sale of Town Property	4,000.00
Rent of Town Property	175.00
Insurance Reimbursements	7,522.10
Uncashed checks	889.61
Donation	100.00

Total Miscellaneous

17,523.23

From State:	
Highway Block	42,775.97
Revenue Sharing Block	13,910.00
Rooms and Meals	18,352.44
Federal Grant	21,923.08
State Grants – Hazardous Mitigation	9,072.00

Total From State

106,033.49

Interest on NOW Account	393.18
Capital Reserve Funds	50,437.06
Withdrawals from Trust Funds	80,082.15
Temporary Loans (TAN Notes)	150,000.00

Total Receipts Other Than Current Revenue

280,912.39

Total Receipts From All Sources

2,318,266.38

Cash on Hand, January 1, 2003

477,999.61

Grand Total Of Receipts

\$2,796,265.99

## SUMMARY OF PAYMENTS

### General Government:

Executive	\$ 28,977.29
Election, Registration & Vital Statistics	14,609.53
Financial Administration	13,803.46
Revaluation of Property	5,220.00
Legal Expenses	8,073.53
General Government Buildings	31,492.72
Meetinghouse- Paint/Clock	14,411.00
Grounds and Maintenance	25,175.36
Planning Board	2,704.14
Zoning Board of Adjustment	105.36
Advertising & Regional Associations	6,977.43
Cemeteries	476.65
Insurance	62,839.39
Payroll Taxes	13,111.13
Unemployment	56.00

### Total General Government Expenses

\$228,032.99

### Public Safety:

Police Department	108,104.82
Police Cruiser	28,841.39
Fire Department	27,764.74
SHFD Well & Furnace	12,395.00
Emergency Management Generator Grant	3,715.00
Franconia Life Squad/Ambulance	3,000.00
Hazardous Mitigation Grant	1,352.48

### Total Public Safety Expenses

\$185,173.43

### Highways, Streets and Bridges:

Town Maintenance	81,825.89
New Equipment	7,184.67
General Expenses of Highway Dept.	56,821.59
Highway Block Grant	42,775.00
Highway Roadwork Fund	48,549.36
Street Lighting	5,816.38

### Total Highways, Streets and Bridges Expenses

242,972.89

### Sanitation:

Solid Waste Disposal	28,491.00
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### Total Sanitation Expenses

28,491.00

### Health:

Health, Hospitals	3,037.90
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### Total Health Expenses

3,037.90

### Welfare:

Assistance	1,080.00
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### Total Welfare Expenses

1,080.00

Culture and Recreation:		
Library	13,003.54	
Recreation	11,710.15	
Patriotic	300.00	
	<hr/>	
Total Culture and Recreation Expenses		25,013.69
Conservation:		
Conservation Commission	1,493.75	
Current Use Conservation Fund	4,200.00	
	<hr/>	
Total Conservation Expenses		5,693.75
Debt. Service:		
Principal of Long-Term Bonds and Notes	7,478.34	
Interest Expense – Long-Term Bonds & Notes	411.32	
Interest Expense – Tax Anticipation Notes	604.32	
	<hr/>	
Total Debt. Service Payments		8,493.98
Capital Reserve Funds:		
Article #14 Highway Equipment	20,000.00	
Article #16 Police	5,000.00	
Article #17 Fire Department	20,000.00	
Article #18 Meetinghouse	10,000.00	
	<hr/>	
Total Capital Reserve Funds		55,000.00
Transfers to Trust Funds:		
Cemetery	400.00	
Library CD	70,000.00	
	<hr/>	
Total Transfers to Trust Funds		70,400.00
Miscellaneous:		
Tax Refunds, Overpayments, Abatements	5,695.70	
	<hr/>	
Total Miscellaneous Expenses		5,695.70
Unclassified:		
Payments – Tax Anticipation Notes	150,000.00	
	<hr/>	
Total Unclassified Expenses		150,000.00
Payments to Other Government Divisions:		
Taxes Paid to County	159,068.00	
Payments to School Districts	985,762.00	
Payments to State School Tax	103,066.00	
	<hr/>	
Total Payments to Other Government Divisions		1,247,896.00
		<hr/>
Grand Total Of Expenditures		\$2,256,981.33



## DETAILED STATEMENT OF PAYMENTS

### Executive:

Selectmen – Salary	\$ 3,300.00
Administrative – Salary	14,836.25
Hourly Help	810.00
Moderator – Salary	100.00
Workshops	16.50
Workers Compensation	20.87
Telephone	954.20
Computer Services	1,616.24
Mapping	1,466.49
Registry	61.16
Printing/Notices	2,355.75
Dues & Subscriptions	920.74
Office Supplies	1,504.93
Postage	584.00
Books & Periodicals	336.66
Miscellaneous	93.50

### Total Executive Expenses

\$ 28,977.29

### Election, Registration & Vital Statistics:

Checklist – Salary	180.00
Ballot Clerks – Salary	222.50
Town Clerk – Andross	5,012.70
Workshops	310.00
Workman's Compensation	20.87
Computer – Programs, Training, Equipment	3,393.72
Telephone	385.99
Printing/Notices	234.50
Dues	70.00
Office Supplies	281.85
Postage	113.95
MV Fees Town & State	3,023.00
Title Fees	318.00
Vital Statistics	88.00
Vital Fees	59.00
UCC Fees	180.00
Dog Licenses	207.50
Dog Fees	85.50
Marriage Licenses	304.00
Marriage Fees	42.00
Miscellaneous Fees	30.00
Miscellaneous Expense	46.45

### Total Election, Registration & Vital Statistics

14,609.53

Financial Administration:		
Tax Collector – Andross	4,397.50	
Treasurer	1,200.00	
Auditor	1,000.00	
Assessing	1,100.00	
Bank Fees	203.60	
Telephone	129.35	
Computer – Program, Training & Equipment	4,133.47	
Registry & Research Lien	115.48	
Office Supplies	320.80	
Dues	45.00	
Postage	808.26	
Lien Fees – Andross	350.00	
		<hr/>
Total Financial Administration Expenses		13,803.46
Total Revaluation		5,220.00
Total Legal Expenses		8,073.53
Payroll Taxes:		
Sugar Hill FICA (Town Contribution)	9,864.34	
Sugar Hill Medicare (Town Contribution)	3,246.79	
		<hr/>
Total Payroll Taxes Expense		13,111.13
Total Unemployment Expenses		56.00
Planning Board:		
Secretary – Salary	1,314.00	
Workshops	65.00	
Grafton County Registry	219.11	
Mapping	325.00	
Printing/Notices	422.53	
Postage	213.53	
Office Supplies	9.97	
Books & Periodicals	135.00	
		<hr/>
Total Planning Board Expenses		2,704.14
Zoning Board:		
Printing/Notices	69.00	
Postage	21.36	
Books & Periodicals	15.00	
		<hr/>
Total Zoning Board Expenses		105.36

Government Buildings:		
Card – Salary	8,627.32	
Workers Compensation	663.76	
Telephone	810.61	
Electricity	2,861.42	
Heating Oil	4,955.58	
Maintenance – Purchased	3,045.03	
Supplies	914.12	
Rent	6,000.00	
Maintenance & Repairs	3,614.88	
	<hr/>	
Total Government Buildings Expenses		31,492.72
Grounds & Maintenance:		
Card – Salary	21,785.28	
Gasoline	324.62	
Diesel	168.26	
Groundskeeping	1,738.68	
Vehicle Repair	1,158.52	
	<hr/>	
Total Grounds & Maintenance Expenses		25,175.36
Meetinghouse Capital Reserve (Painting & Clock)		14,411.00
Cemeteries:		
Maintenance	476.65	
	<hr/>	
Total Cemeteries Expenses		476.65
Insurance:		
Health – Building & Grounds	9,258.24	
Highway	18,516.48	
Police	12,498.72	
Retiree	5,063.28	
Dental (All Departments)	4,034.00	
Property Liability	13,468.67	
	<hr/>	
Total Insurance Expenses		62,839.39
Total Advertising & Regional Associations Expenses		6,977.43
Ambulance:		
Ross Ambulance	1,500.00	
Franconia Life Squad	1,500.00	
	<hr/>	
Total Ambulance Expenses		3,000.00



Police Department:

Jose L. Pequeno, Chief – Salary	40,160.09
Officer David Wentworth	23,120.00
Part Time Officers	3,526.73
Special Detail	120.00
Overtime Pay	183.00
Prosecutor	3,000.00
Health Insurance – Wentworth	6,172.16
Police Retirement	4,419.50
Workshops	1,421.15
Workers Compensation	819.76
8123 Line	677.50
Telephone	1,699.68
Computer Services	1,865.57
Dispatch Service	4,290.80
Medical Services	643.50
Photo Lab	34.94
Uniforms	1,101.14
Printing	150.00
Dues	2,600.00
Supplies	7.31
Office Supplies	1,750.10
Radio Maintenance	174.00
New & Replacement Equipment	2,491.42
Equipment Maintenance	2,343.85
Postage	113.00
Gasoline	3,128.33
Vehicle Maintenance	1,942.09
Books & Periodicals	149.20

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Total Police Department Expenses

108,104.82

Police Cruiser – PD Capital Reserve Fund

28,841.39

Fire Department:

Salaries	10,272.50
Workers Compensation	254.29
Training	580.00
Telephone	433.70
Information Line 8123	650.00
Computer Services	485.03
Dispatching Services	757.20
Electric	729.68
Heating Oil	1,772.56
Building Maintenance	588.39
Uniforms & Protective Clothing	1,881.58
Dues	557.12
Supplies	307.71
Office Supplies	54.23
Postage	107.81

Diesel Fuel	431.91	
Vehicle Maintenance	792.71	
Equipment Maintenance	225.23	
Radio Maintenance	567.73	
New & Replacement Equipment	6,261.83	
Miscellaneous	53.53	
<hr/>		
Total Fire Department Expenses		27,764.74
Warrant Article #19 SHFD Well & Furnace		12,395.00
Emergency Management Grant – Generator		3,715.00
Hazardous Mitigation Grant		1,352.48
Town Maintenance:		
Douglas Glover – Salary	43,291.91	
James A. Cyr	31,268.14	
Hourly Help	1,035.00	
Retirement	3,518.46	
Workers Compensation	2,712.38	
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Total Town Maintenance		81,825.89
General Highway Department:		
Tuition Reimbursement	85.00	
Engineering	2,130.00	
Telephone	1,462.62	
Computer	625.50	
Medical Services	135.00	
Electricity	1,870.24	
Heating Oil	1,664.35	
Building Maintenance	1,296.41	
Equipment Rental	2,930.95	
Uniforms	1,524.98	
Dues	45.00	
Office Supplies	107.59	
Shop Supplies	1,392.71	
Gasoline	3,128.77	
Propane	128.55	
Diesel Fuel	4,541.95	
Vehicle Maintenance	18,425.16	
Equipment Maintenance	9,139.23	
Radio Maintenance	912.80	
Street Maintenance	3,904.85	
Street Signs	917.37	
New Equipment	452.56	
<hr/>		
Total General Highway Department		56,821.59
New Equipment CRF		7,184.67
Roadwork Fund		48,549.36

Total Street Lighting Expenses		5,816.38
Total Highway Block Grant Expenses		42,775.00
Total Solid Waster Disposal Expenses		28,491.00
Total Health & Hospitals Agencies Expenses		3,037.90
Total Welfare Expenses		1,080.00
Total Parks & Recreation Expenses		11,710.15
Library:		
Librarian – Salary	5,568.04	
Telephone	541.97	
Computer	436.57	
Bldg Maintenance	25.16	
Supplies	41.46	
Office Supplies	24.70	
Postage	76.00	
Books & Periodicals	6,089.64	
Scholarship	200.00	
	<hr/>	
Total Library Expenses		13,003.54
Patriotic		300.00
Conservation Commission:		
Timber Monitor	809.75	
Books & Periodicals	300.00	
Miscellaneous	24.00	
Mapping	360.00	
	<hr/>	
Total Conservation Commission Expenses		1,493.75
Current Use Conservation Fund		4,200.00
Total Long Term Notes Payment		7,478.34
Total Interest – Long Term Notes		411.32
Total Tax Anticipation Notes Payment		150,000.00
Total Interest – Tax Anticipation Notes		604.32



Transfers – Capital Reserve Funds:		
Meetinghouse	10,000.00	
Highway Department	20,000.00	
Fire Department	20,000.00	
Police Department	5,000.00	
	<hr/>	
Total Transfers – Capital Reserve Funds		55,000.00
Transfers – Trust Funds:		
Cemetery	400.00	
Library – CD	70,000.00	
	<hr/>	
Total Transfers – Trust Funds		70,400.00
Total Taxes Paid – County		159,068.00
Total Taxes Paid – School District		985,762.00
Total Taxes Paid – State School Tax		103,066.00
Total Tax Refunds, Abatements, Overpayments		5,695.70
		<hr/>
Total Detailed Expenses		\$2,256,981.33

The enclosed reports are from the Trustees of the Trust Funds for the year 2003.

## CAPITAL RESERVE FUNDS Report of the Trust Funds – December 31, 2003

		P R I N C I P A L					I N C O M E					Grand Total of	
Date Of Creation	NAME OF TRUST	Gains or					Balance End of Year	Income During Year	Expended During Year	Balance End of Year	Principal & Income at End of Year		
		Balance Beginning of Year	New Funds Created	(Losses) on Sale of Securities	Withdrawals	Balance End of Year							
06/19/76	Highway Dept. CRF	\$ 160.37	\$ 20,000.00	\$ 0.00	\$ 6,764.67	\$ 13,395.70	\$ 436.10	\$ 25.36	\$ 420.00	\$ 41.46	\$ 13,437.16		
06/23/76	Police Department CRF	22,603.94	5,000.00	0.00	26,541.39	1,062.55	2,197.98	194.64	2,300.00	92.62	1,155.17		
12/31/91	Meetinghouse CRF	5,377.95	10,000.00	0.00	13,911.00	1,466.95	560.17	62.16	500.00	122.33	1,589.28		
07/19/93	Fire Department CRF	25,963.27	20,000.00	0.00	0.00	45,963.27	1,592.86	268.00	0.00	1,860.86	47,824.13		
03/17/99	Highway Dept. Roadwork CRF	690.45	0.00	0.00	0.00	690.45	58.67	5.64	0.00	64.31	754.76		
<hr/>													
TOTAL CAPITAL													
	RESERVE FUNDS	\$ 54,795.98	\$ 55,000.00	\$ 0.00	\$ 47,217.06	\$ 62,578.92	\$ 4,845.78	\$ 555.80	\$ 3,220.00	\$ 2,181.58	\$ 64,760.50		
<hr/>													
EXPENDABLE TRUST FUNDS													
12/6/02	Employee Health Insurance	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	\$ 7.22	\$ 74.93	\$ 82.15	\$ 0.00	\$ 0.00		

All Funds Invested 100%.  
All Funds are Bank Deposits at Connecticut River Bank N.A. or PDIP.

# CEMETERY TRUST FUNDS

## Report of the Trust Funds – December 31, 2003

### PRINCIPAL INCOME

Date Of Creation	NAME OF TRUST	Balance Beginning of Year	New Funds Created	Gains or (Losses) on		Balance End of Year	Income During Year	Expended During Year	Balance End of Year	Total of Principal & Income at End of Year
				Securities	Withdrawals					
10/09/75	Sunnyside Care Fund (1)	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,000.00	\$ 121.59	\$ 0.00	\$ 3,188.78	\$ 15,188.78
09/21/73	Louise Leavitt Trust (1)	500.00	0.00	0.00	0.00	500.00	7.47	0.00	401.70	901.70
11/05/43	Annie Bowles Trust (1)	150.00	0.00	0.00	0.00	150.00	1.83	0.00	92.99	242.99
11/03/37	Frank E. Bowles Trust (1)	150.00	0.00	0.00	0.00	150.00	1.83	0.00	92.99	242.99
10/18/56	J. L. & Gertrude Bowles Trust (1)	100.00	0.00	0.00	0.00	100.00	0.06	0.00	51.35	151.35
07/11/84	Hersom Murray Trust (1)	150.00	0.00	0.00	0.00	150.00	1.34	0.00	56.72	206.72
10/09/75	Anker Trust (2)	3,100.79	400.00	0.00	0.00	3,500.79	31.07	0.00	653.66	4,154.45
10/09/75	Sunnyside Cemetery Fund (3)	15,648.09	0.00	0.00	0.00	15,648.09	157.53	0.00	4,007.60	19,655.69

TOTAL CEMETERY TRUST FUNDS	\$ 31,798.88	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 32,198.88	\$ 322.72	\$ 0.00	\$ 8,545.79	\$ 40,744.67
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- (1) Interest only may be used for lot care.
- (2) Funds may be used at discretion of Cemetery Trustees.
- (3) Funds may only be used for Sunnyside Maintenance.
- All Funds Invested 100%.
- All Funds are deposited in PDIP.

# LIBRARY TRUST FUNDS

## Report of the Trust Funds – December 31, 2003

### PRINCIPAL

### INCOME

Date Of Creation	NAME OF TRUST	Gains or					TOTAL				
		Balance Beginning of Year	New Funds Created	(Losses) on Sale of Securities	Withdrawals	Balance End of Year	Income During Year	Expended During Year	Balance End of Year	of Principal & Income End of Year	
10/09/75	Gladys Jesseman Memorial Trust	\$ 1,841.23	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,841.23	\$ 25.36	\$ 0.00	\$ 131.80	\$ 1,973.03	
09/21/73	Fredericka Harnes Fund	1,564.10	0.00	0.00	0.00	1,564.10	14.38	0.00	274.92	1,839.02	
11/05/43	Alice Smith Fund	903.50	0.00	0.00	0.00	903.50	9.06	0.00	159.20	1,062.70	
1/22/2001*	Richardson Memorial Trust	70,742.51	71,485.59	0.00	70,000.00	72,228.10	1,349.60	1,485.59	600.35	72,828.45	
	TOTAL LIBRARY TRUST FUNDS	\$ 75,051.34	\$ 71,485.59	\$ 0.00	\$ 70,000.00	\$ 76,536.93	\$ 1,398.40	\$ 1,485.59	\$ 1,166.27	\$ 77,703.20	

All Funds Invested 100%.  
 All Funds are deposited in PDIP or CDs.  
 \*2003 COLA of 2.1% = 1,485.59

Respectfully,  
 Laurence S. Ring  
 Chairman, Trustees of Trust Funds



## TOWN OF SUGAR HILL TOWN MEETING WARRANT

To the inhabitants of the Town of Sugar Hill, in the County of Grafton, and the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of Sugar Hill, New Hampshire, will be held at the Meetinghouse on Tuesday, March 9, 2004, at 7:30 p.m., to act on the following subjects:

Polls will open at 11 a.m. for voting by ballot on Article 1 (the election of Town Officers) Polls will close at 7:30 p.m. unless the Town votes to keep the polls open to a later hour. All other Articles will be presented, discussed and acted upon starting at 7:30 p.m.

**ARTICLE 1:** To vote by nonpartisan ballot for the following Town Officers:

- A Moderator to serve for a term of two (2) years
- One Selectman to serve for a term of three (3) years
- A Town Treasurer to serve for a term of one (1) year
- A Town Clerk to serve for a term of one (1) year
- A Tax Collector to serve for a term of one (1) year
- An Overseer of Public Welfare to serve for a term of one (1) year
- A Library Trustee to serve for a term of three (3) years
- A Town Auditor to serve for a term of one (1) year
- A Supervisor of the Checklist to serve for a term of six (6) years
- One Trustee of Trust Funds to serve for a term of three (3) years
- One Zoning Board of Adjustment Member to serve for a term of three (3) years
- Two Board of Cemetery Trustees to serve for a term of three (3) years
- And such other Town Officers as may be required by law.

**ARTICLE 2:** To raise such sums of money as may be necessary to defray Town charges and make appropriations of the same as set forth in the following budget:

Executive .....	\$ 36,800.00
Election, Registration & Vital Statistics .....	15,405.00
Payroll Taxes .....	13,127.00
Financial Administration .....	16,350.00
Revaluation of Property .....	5,220.00
Legal Expenses .....	8,000.00
Planning Board .....	3,000.00
Zoning Board of Adjustment .....	800.00
Insurance .....	76,562.00
General Government Buildings .....	31,550.00
Buildings & Grounds .....	25,000.00
Cemetery .....	2,000.00
Advertising & Regional Associations .....	7,550.00
North Country Council .....	1,050.00
Franconia Notch Chamber of Commerce .....	6,500.00
Police Department .....	139,190.00
Fire Department .....	29,600.00

Ambulance .....	3,000.00
Ross Ambulance .....	1,500.00
Life Squad .....	1,500.00
Civil Defense .....	100.00
Town Maintenance .....	83,692.00
General Highway Department Expense .....	76,007.00
Highway Block Grant .....	43,008.00
Street Lighting .....	6,000.00
Solid Waste Disposal .....	30,704.00
Health, Hospitals .....	3,600.00
North Country Home Health .....	1,247.00
Grafton County Senior .....	550.00
American Red Cross .....	259.00
Hospice .....	366.00
WM Mental Health .....	678.00
Littleton Regional Hospital .....	500.00
Welfare .....	2,500.00
Tri County Cap .....	650.00
Unemployment .....	100.00
Library .....	13,129.00
Parks and Recreation .....	13,170.00
North Country YMCA .....	150.00
Patriotic Purposes .....	600.00
Conservation Commission .....	1,000.00
Interest Expense-Tax Anticipation Notes .....	2,000.00
Total Appropriations .....	\$ 688,764.00

The Selectmen recommend these Appropriations.

**ARTICLE 3:** To see if the Town will vote to withdraw the accumulated income from the Cemetery Trust Funds.

The Selectmen recommend this Appropriation.

**ARTICLE 4:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the Highway Department Heavy Equipment Capital Reserve Fund.

The Selectmen recommend this Appropriation.

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be used for Highway Department Roadwork. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the fund is expended or in 3 years, whichever is less. (Majority vote required)

The Selectmen recommend this Appropriation.

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be placed in the Police Department Capital Reserve Fund.

The Selectmen recommend this Appropriation.

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of Fifty Eight Thousand Dollars (\$58,000) to be placed in the Fire Department Capital Reserve Fund.

The Selectmen recommend this Appropriation.

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be place in the Sugar Hill Meetinghouse Capital Reserve Fund.

The Selectmen recommend this Appropriation.

**ARTICLE 9:** To see if the Town will vote to establish the Carolina Crapo Building Capital Reserve Fund and raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed into it.

The Selectmen recommend this Appropriation.

**ARTICLE 10:** To see if the Town will vote to establish an ordinance to read: “Any person having the charge or custody of any sheep, goats, cattle, horses or swine who willfully or negligently permits the same to wander at large upon any public place within the town limits of Sugar Hill shall be subject to a fine not to exceed \$1000 for each offense.”

This Article submitted by petition.

**ARTICLE 11:** To transact any other business that may legally come before this meeting.

Given under our hands and seals this 23rd day of February, Two Thousand and Four.

SUGAR HILL BOARD OF SELECTMEN

John J. Strasser III  
Richard Bielefield  
Harry L. Reid

**RETURN OF POSTING**

We hereby attest that the within Warrant is a true copy of the Warrant for the Town Meeting described therein, and further certify that we have caused to be posted an attested copy in one other public place in the Town of Sugar Hill, namely the Sugar Hill Post office fourteen (14) days before the day of the Meeting on Tuesday, March 9, 2004, not counting the day of posting or the day of the Meeting.

SUGAR HILL BOARD OF SELECTMEN  
John J. Strasser, III  
Richard Bielefield  
Harry L. Reid

This Warrant and Return of Posting has been duly recorded in the Office of the Town Clerk of Sugar Hill, New Hampshire, this 23rd day of February, 2004.

\_\_\_\_\_  
Deputy Town Clerk

**BUDGET OF THE TOWN OF SUGAR HILL - REVENUE**  
**(Modified Accrual Basis)**

<b>SOURCES OF REVENUE</b>	<b>Estimated 2003</b>	<b>Actual 2003</b>	<b>Estimated 2004</b>
Taxes:			
Yield Taxes	\$ 2,500.00	\$ 997.00	\$ 2,500.00
Interest & Penalties on Taxes	10,500.00	14,935.00	5,000.00
Land Use Change Tax	2,500.00	0.00	2,500.00
Excavation Tax	0.00	0.00	0.00
Intergovernmental Revenues - State:			
Shared Revenue - Block Grant	13,910.00	13,910.00	13,900.00
Highway Block Grant	42,775.00	42,776.00	43,008.00
Rooms & Meals	16,219.00	18,352.00	14,000.00
Other Government:	0.00	9,072.00	0.00
Licenses and Permits:			
Motor Vehicle Permit Fees	120,000.00	122,957.00	120,000.00
Other Licenses, Permits & Fees	1,500.00	1,088.00	1,500.00
Building Permits	600.00	930.00	750.00
Business Licenses & Permits	200.00	180.00	0.00
From Federal Government:	30,000.00	21,923.00	26,250.00
Charges For Services:			
Income From Departments	10,000.00	7,049.00	4,000.00
Miscellaneous Revenue:			
Interests on Deposits	250.00	520.00	350.00
Sale of Municipal Property	0.00	4,000.00	0.00
Other Refunds & Insurance			
Reimbursements	5,500.00	7,797.00	5,700.00
Other Financing Sources:			
Withdrawals - Trust/Agency Funds	12,000.00	10,082.00	0.00
Fund Balance ("Surplus")	0.00	15,000.00	30,000.00
Total Revenues and Credits	<u>\$ 268,454.00</u>	<u>\$ 291,568.00</u>	<u>\$ 269,458.00</u>



# BUDGET OF THE TOWN OF SUGAR HILL - EXPENDITURES

## (Modified Accrual Basis)

PURPOSES OF APPROPRIATION	Appropriation 2003	Actual 2003	Estimated 2004
General Government:			
Executive	\$ 35,900.00	\$ 29,067.00	\$ 36,800.00
Election, Registration & Vital Statistics	17,075.00	14,695.00	15,405.00
Financial Administration	20,140.00	13,842.00	16,350.00
Revaluation of Property	5,220.00	5,220.00	5,220.00
Personnel Administration	16,400.00	13,111.00	13,127.00
Legal Expenses	6,000.00	8,074.00	8,000.00
General Government & Buildings & Grounds	55,525.00	56,952.00	56,550.00
Cemeteries	2,000.00	477.00	2,000.00
Planning & Zoning	3,800.00	2,810.00	3,800.00
Insurance	65,500.00	62,839.00	76,562.00
Advertising & Regional Assoc.	6,978.00	6,978.00	7,550.00
Unemployment Compensation	100.00	56.00	100.00
Public Safety:			
Police Department	86,800.00	82,438.00	139,190.00
Fire Department	30,133.00	27,735.00	29,600.00
Life Squad - Ross Ambulance	3,000.00	3,000.00	3,000.00
Civil Defense	100.00	5,067.00	100.00
Highways, Streets and Bridges:			
Town Maintenance	79,900.00	82,588.00	83,692.00
General Highway	61,480.00	56,776.00	76,007.00
Highway Block Grant	42,775.00	42,775.00	43,008.00
Street Lighting	7,000.00	5,816.00	6,000.00
Sanitation:			
Solid Waste Disposal	29,500.00	28,491.00	30,704.00
Health:			
Health and Hospitals	3,040.00	3,038.00	3,600.00
Welfare:			
Town Poor	2,500.00	1,080.00	2,500.00
Culture and Recreation:			
Library	13,133.00	12,960.00	13,129.00
Parks & Recreation & YMCA	13,150.00	11,710.00	13,170.00
Patriotic Purposes	300.00	300.00	600.00

Conservation:			
Conservation Commission	2,000.00	1,494.00	1,000.00
Debt Service:			
Principal on Long Term Notes	9,000.00	7,478.00	0.00
Interest Long Term Notes	3,000.00	411.00	0.00
Interest Tax Anticipation Notes	4,000.00	605.00	2,000.00
Other Debt Service	0.00	0.00	0.00
Operating Transfers Out:			
To Cemetery Trust	0.00	400.00	0.00
Grand Total	<u>\$625,449.00</u>	<u>\$588,283.00</u>	<u>\$688,764.00</u>
Special Warrant Articles Recommended			170,000.00
Total Appropriations Recommended			\$858,764.00
Less Estimated Revenues and Credits			<u>-269,458.00</u>
Amount Of Taxes To Be Raised (Exclusive of School and County Taxes)			\$589,306.00

**COMPARATIVE STATEMENT OF  
APPROPRIATIONS AND EXPENDITURES  
(Year Ending December 31, 2003)**

	Appropriation 2003	Actual 2003	Unexpended or Overdrafts
Executive	\$ 35,900.00	\$ 28,977.29	\$ 6,922.71
Election, Reg & Vital Statistics	17,075.00	14,609.53	2,465.47
Financial Administration	20,140.00	13,803.46	6,336.54
Revaluation of Property	5,220.00	5,220.00	0.00
Payroll Taxes	16,400.00	13,111.13	3,288.87
Legal Expenses	6,000.00	8,073.53	(2,073.53)
Government Buildings	31,650.00	31,492.72	157.28
Buildings & Grounds	23,875.00	25,175.36	(1,300.36)
Cemeteries	2,000.00	476.65	1,523.35
Planning Board	3,000.00	2,704.14	295.86
Zoning Board	800.00	105.36	694.64
Insurance	65,500.00	62,839.39	2,660.61
Advertising & Regional Assoc.	6,978.00	6,977.43	.57
Unemployment Compensation	100.00	56.00	44.00
Police Department (Warrant Article #21)	124,986.00	108,104.82	16,881.18
Fire Department (Warrant Article #19)	42,833.00	40,159.74	2,673.26
Life Squad-Ambulance	3,000.00	3,000.00	0.00
Civil Defense	100.00	0.00	100.00
Town Maintenance	79,900.00	81,825.89	(1,925.89)
General Highway	61,480.00	56,821.59	4,658.41
Highway Block	42,775.00	42,775.00	0.00
Street Lighting	7,000.00	5,816.38	1,183.62
Solid Waste Disposal	29,500.00	28,491.00	1,009.00
Health, Hospitals	3,040.00	3,037.90	2.10
Welfare	2,500.00	1,080.00	1,420.00
Library	13,133.00	13,003.54	129.46
Parks & Recreation	13,150.00	11,710.15	1,439.85
Patriotic Purposes	300.00	300.00	0.00
Conservation Commission	2,000.00	1,493.75	506.25
Principal Long Term Notes	9,000.00	7,478.34	1,521.66
Interest Long Term Notes	3,000.00	411.32	2,588.68
Interest Tax Anticipation Notes	4,000.00	604.32	3,395.68
	<hr/> 676,335.00 <hr/>	<hr/> 619,735.73 <hr/>	<hr/> 56,599.27 <hr/>
Capital Reserve Funds	55,000.00	55,000.00	0.00
Article #5 Roadwork	50,000.00	48,549.36	1,450.64
Grand Total	\$ 781,335.00	\$ 723,285.09	\$ 58,049.91

## NOTES



## **CEMETERY TRUSTEES' REPORT**

The Trustees continued their overview of the Town cemeteries during this period with continuing goals of maintaining a proud appearance for all visitors. The grass mowing and trimming general appearance were carefully performed by Ellie and Lloyd Card. Our deep thanks are expressed to Ellie especially and to members of the Highway crew and others for their efforts prior to Memorial Day to fill the gap while Lloyd was out of commission. A contractor straightened/repared selected monuments that we had identified and we had some monuments in an older section cleaned. Much needed and looks fine.

The Trustees did meet and discussed future efforts needed in Sunnyside, agreed (and voted to approve the funding) to install a chain link fence around the newer section. We would then have a surveyor present a plan for the roadways and burial (by sections) within that region. The intent would be to select one section of the expansion to be laid out in detail (lots) that would then be made available for sale by the Town. This will provide more control of new gravesites.

Respectfully submitted,  
Laurence S. Ring  
Chairman

## **AUDITOR'S REPORT**

All the financial records of the Town have been audited and all look in good shape. The audit this year went better than ever. All computers working well.

The State came in and audited the Town Clerk's registry records and everything was in great order. Three worthies from the Registry descended upon the Town complaining the Deputy Town Clerk was not a resident. Big Deal! The final result is the people in Sugar Hill have to pick up their license plate stickers in Franconia. Bureaucracy gone amuck.

Ralph Brigida did the final CPA reports in record time thanks to Bit Andross and Jennifer Gaudette.

It's been a pleasure.

Respectfully submitted,  
William Pinney  
Volunteer Town Auditor

## SELECTMEN'S REPORT

Reviewing the minutes for Selectmen's meetings during the year past, reveals things were fairly normal, though, on occasion, it didn't seem that way. There were all the usual run of the mill items that have required attention since towns began. Several things are worth mention.

The town has put a sizable sum into roads over several years. Heavy truck traffic is a real concern. When the ground is soft, during the spring, or during rainy periods as last fall, trucks can seriously damage surfaces. They break up leading to a whole host of other difficulties, so we have instituted a policy of posting when we feel that vulnerability exists. We hope to preserve what we have. Along these lines, the employment of a professional engineer to assist in determining that new roads meet the Town's specifications has been very helpful. We also expect it will protect the town and ensure that any road is up to standards so future budgets are not impacted unnecessarily.

A meeting in June hosted by Executive Councilor Ray Burton explored the possibility of a Post Office for Sugar Hill. It seemed to be the sentiment of those in attendance that the town needs an operating Post Office, and we wrote requesting that Sugar Hill also be considered for its own zip code. Thus far there has been no word on either possibility.

By way of good news, the town has finally paid off all long term indebtedness – both the firehouse and town garage are ours! While we will save “mortgage” payments, there's little doubt other town buildings will need new roofs, painting (as did the Meeting House in 2003), or other attention. Apparently in this regard, towns are no different from homeowners!

Finally, Sugar Hill pays \$ 1,088,828.00 for schools – Lafayette, Profile and the statewide property tax (swpt). As long as the swpt remains in effect, there is no guarantee it will not be ratcheted up to meet some other state budget shortfall. It MUST be rescinded! With the present Profile High situation, and whatever that brings on the horizon, it is time that we consider alternatives – Is regionalization a solution? Or is there another approach? Huge expenditures seriously impact taxpayers, while at the same time materially affect the town's ability to meet needs. We have stretched out needed repairs and improvements, but this is not free, and may prove dear in the future. We will, however, do our best to balance both while taking care of essentials.

## TRI-TOWN TRANSFER STATION

During the 2003 activity at the Tri-Town Transfer Station, we mirrored the growth of the Tri-Town area. Trash tonnage again rose nearly 5%, bringing our total tonnage to 545 tons. Construction and demolition debris rose over 18%, to a total of 204 tons. Although down somewhat from the peak prices of 2002, the recycling prices were stable throughout 2003 and brought in over \$15,000 in revenue. Recycling tonnage, however, was down and our recycling rate dropped to 38%.

We recycled:

- 162 Tons of paper products
- 18 Tons of plastic
- 3 Tons of aluminum cans
- 13 Tons of steel cans
- 44 Tons of scrap metal
- 93 Tons of glass

We sent 545 tons of green bag material (trash to be landfilled) to the Bethlehem landfill at a cost of \$41,867.

Pemi-Baker Solid Waste District will be sponsoring another electronics recycling day in the spring of 2004. The household hazardous waste collection will be held on Sat. June 19, 2004. Both events will be held at the Littleton Fire Station. Please contact us at the transfer station for more information.

Greg, Sonny and I would like to thank you, our customers,  
for another successful year.

Respectfully submitted,  
Joan Marshall  
Transfer Station Manager

# TRANSFER STATION SPECIAL REVENUE FUND

## TRANSFER STATION/RECYCLING CENTER SPECIAL REVENUE FUND

<b>Beginning Balance</b>		<b>\$ 35,404.85</b>
Income		
Town of Franconia	45,035.00	
Town of Sugar Hill	27,191.00	
Town of Easton	12,746.00	
PAYT Fees	74,874.50	
Special Handling Fees	19,638.30	
Recycled Material	15,894.65	195,379.45
Expenses		
Solid Waste Disposal		
MSW Hauling	5,009.76	
MSW Tipping	37,723.48	
Bulky Disposal		
Roll Off Hauling	5,455.99	
Roll Off Tipping	16,837.10	
Utilities	2,415.13	
General Expenses		
Dues	1,753.56	
PAYT Bags	8,791.20	
Insurance	161.00	
Supplies & Baling Wire	316.62	
Oil & Gas	742.61	
Printing & Advertising	245.50	
Training & Certification	253.98	
Uniforms	495.81	
Equipment Maintenance	856.36	
Contingency	1,117.47	
Capital Improvements	9,000.00	
Wages	87,388.82	
Benefits		
Health Insurance	18,117.68	
Retirement	1,644.00	
Workers' Compensation	3,272.32	
Payroll Taxes	6,685.26	208,283.65
<b>Ending Balance</b>		<b>\$ 22,500.65</b>



## **PEMI-BAKER SOLID WASTE DISTRICT 2003 ANNUAL REPORT**

2003 was another busy year for the District. Proper household hazardous waste management was again a top priority. With assistance from North Country Council, the District coordinated three (3) one-day collection events – Littleton and Thornton in the summer and Plymouth in the fall. These collections resulted in the proper disposal/recycling of over 4,700 gallons of material. Over 400 households participated in this program. The average amount of household hazardous waste dropped off by each participant was thirteen (13) gallons. A major reduction from 2002 when the average amount per participant was over twenty (20) gallons. The District received \$9,799.65 in grant funds from the State of NH's Household Hazardous Waste Program and a \$1,000 donation from North Country Environmental Services to help offset some of our program costs.

The District also recycled over 26,000 feet of fluorescent light bulbs that were collected at individual transfer stations throughout the year – our highest total yet. We used a new recycling vendor for this material. Complete Recycling Solutions (CRS), and we could not be any happier with our decision. Not only were we able to secure lower recycling costs but CRS also provided exceptional service and technical support.

In 2004, the District plans to hold two (2) HHW collections in the spring (Littleton and Rummey) and one (1) in the fall (Plymouth). We will continue to coordinate the year-round collections of oil-based paint and fluorescent light bulbs.

The District built off of the success of our initial electronics recycling collection program in 2002 and held two (2) one-day collection events in the spring (Littleton and Plymouth). This collection was open to residents and businesses. Participants were asked to pay a fee for each item recycled which varied due to type and size. To help publicize the event, Sharp Electronics donated two portable CD stereo systems that were given away to two lucky participants. Over 8 tons of material was collected between the two events. In 2004 the District plans to provide this service once again. We are currently looking at ways we can reduce the fees charged at this event through grants, donations and negotiations with our contractor. If they so choose, towns may collect this material year-round and then bring it to one of the one-day collection sites.

The District takes very seriously the need to decrease the toxicity of our solid waste stream. Through our programs, we strive to provide a means to do this in a cost effective manner.

This past year the District took time to examine alternative disposal facilities in the region that could provide the District competitive pricing with long-term stability. Representatives from the Mt. Carberry Landfill in Success met with the District and provided an overview of their disposal facility and their tiered pricing structure. Pricing information was also gathered from the Turnkey Landfill in Rochester and the Wheelabrator Incinerator in Penacook. The District also looked at transportation options available including purchasing of roll-off trucks and District-wide transportation contracts.

As always, the District will continue to promote its cooperative approach to solid waste management and recycling. By working together, the District communities can minimize the costs of these programs and help ease the strain on municipal budgets.

Citizens interested in participating in the development of the District's programs are welcome to attend the District meetings. Information regarding the place and time of the meetings is available at all municipal offices.

Respectfully submitted,  
Robert Berti  
PBSWD Chairman

## PLANNING BOARD

The Planning Board held monthly public hearings throughout the year concerning land subdivision, voluntary mergers of contiguous lots owned by the same entity, and lot-line adjustments between abutters.

During the town meeting in March 2003, voters adopted all changes recommended by the Planning Board to the Sugar Hill Zoning Regulations. The Planning Board dedicated many hours over the preceding 15 months to do a complete review of Sugar Hill's Zoning Regulations. Our zoning regulations had not been substantially reviewed or revised in many years.

The Planning Board, worked with town attorney Bernie Waugh to revise and improve our Zoning Regulations. After conducting two public hearings to review these changes, the final recommended changes were summarized in Ballot Articles and accepted by voters at the 2003 town meeting.

In 2003 the Planning Board has been working to update the town's Subdivision Regulations as well as developing an ordinance that will regulate cell towers. We expect that these changes will be available for public hearing in the summer or fall of 2004.

The Planning Board meets on the first Wednesday of each month at 5:30 PM in the Crapo Memorial Building. Townspeople are welcome to attend meetings and public input is always appreciated. Individuals who are interested in serving on the Planning Board should write the Selectboard a letter expressing their interest in serving as an alternate or regular member of the Planning Board.

Respectfully submitted,  
Michael Coyle  
Chairman

## POLICE DEPARTMENT

The 2003 year marked another milestone for the Sugar Hill Police Department. As many of you are aware we were able to add another full time officer to the department. This was due to two major factors, one being the town being awarded a federal grant and second the people of Sugar Hill accepting said grant. The grant is the Universal Hiring Program Grant and lasts for a four year period. The Sugar Hill Selectboard and Police Department were able to hire Officer David D. Wentworth of Littleton, New Hampshire. Officer Wentworth was working part time for the agency and accepted the full time position. Officer Wentworth came to us with 12 years of experience and has complemented the agency and community nicely. I would like to take this time to welcome Officer Wentworth to our community and thank him for the wonderful work he has done for us thus far.

The 2003 year has also been an active year for the Sugar Hill Police Department. We have seen an increase in offenses and incidents within the town this past year. On another note, the department has increased their patrol time and as many of you may have noticed the motor vehicle enforcement has increased as well. Below is a list of activities the department has responded to over the past year with a comparison to the 2002 year.

	<u>2003</u>	<u>2002</u>
Total Offenses	298	251
Total Incidents	264	207
Arrests	15	15
Traffic Citations/Warnings	629	172
MV Accidents	13	8
Medical Assists	8	11

The Sugar Hill Police Department would like to thank the Sugar Hill Highway Department for their continued assistance to the Police Department. We would also like to thank the Highway Department for the great vigilance they pay to the roads within Sugar Hill, especially with the plowing during the winter months. It is a great feeling to know that we can rely on such teamwork from other departments within the community. We would continue by extending thanks to the Sugar Hill Fire Department members for all their assistance over the year. The members of the Fire Department make our work at accident scenes so much easier by always being willing to give a helpful hand. We can not stress how valuable it is to have this relationship.

Most importantly, we want to extend our sincere appreciation to the residents of Sugar Hill. It is the members of this community that truly make it enjoyable to work in Sugar Hill. Officer Wentworth and I both want to say thank you for inviting our families to community events. Nothing could mean more to us than being welcomed to community gatherings and nothing makes our job more memorable. We are looking forward to the year ahead. If we can ever be of assistance, please do not hesitate to call us.

On behalf of the Sugar Hill Police Department,  
Jose L. Pequeno  
Chief of Police



## EMERGENCY MANAGEMENT REPORT

This year saw the availability of federal funding for local governments in the area of Emergency Management as well as for fire and police departments. There was also a thrust by the Federal Office of Emergency Management to get local governments to plan for various types of emergencies. In response to the FEMA initiative, we started a hazard mitigation planning process in July with a committee formed by the Selectmen. The committee has been meeting approximately monthly to look at past natural hazards which have affected Sugar Hill and then to assess our current mitigation programs for these hazards. The final step will be to determine what additional mitigation strategies are necessary. In a later version of the plan we will add man made hazards to the effort. The monthly meetings are open to the public and when the draft plan is completed in the spring, a presentation to the town will be scheduled prior to formal adoption of the plan by the Selectmen. We received a \$5000 grant from the state to produce the plan.

One early outcome of the planning process was the consensus that most natural hazards affecting Sugar Hill lead to power outages which could be very dangerous, especially in very cold weather. We sent out a request with the tax bills asking for information on homes with emergency generators as well as for people who thought they would need extra help in case of extended power outages or confinement by weather. A number of responses were received.

During 2003 we were also successful in obtaining an Emergency Management Performance Grant for \$4072 from the state in order to provide emergency electrical power for the emergency operations center in the fire station. We have purchased a 15 kilowatt propane fired generator and transfer switch for the fire station. The installation will occur as soon as the weather breaks in the spring. John Bigelow helped greatly in obtaining the grant by providing electrician expertise in assessing the electrical requirements for the station.

Our plans for 2004 include installing the generator at the fire station, completing the Hazard Mitigation Plan and then to examine moving the Emergency Operations Center to the Crapo Building where there is more space for emergency operations, as well as housing the police department and the potential for emergency housing for which the town has no facility. Again, emergency power is a major issue for this building as well. We will be applying for new grants as they become available.



## SUGAR HILL FIRE DEPARTMENT

The year 2003 was a busy year for the Sugar Hill Fire Department in terms of 52 total runs, which is over 50% more than the previous year. Break downs for the 2003 runs are as follows:

Chimney Fires	2
Grass Fires	3
Downed Power Lines	5
Fire Alarms	8
Motor Vehicle Accidents	4
Mutual Aid	22
Oil Burner	1
Investigations	7

During the year we drilled a new well; the water is now potable and the well produces 20 gallons a minute. The old furnace was 27 years old and was replaced with a more efficient and reliable one.

The department purchased a defibrillator (AED) with funds raised from motorcycle raffles sponsored by the Fire Department. Twelve members of the department attended a CPR-Defibrillator Course, and became CPR Defib certified. The defibrillator is housed at the station and upon request from the Franconia Life squad, we will respond to administer CPR.

As mentioned in the Emergency Manager's Report, a propane generator is in the station and ready for installation in the early spring.

Several landing sites in Town were developed for the Dartmouth Hitchcock Hospital Medivac helicopter by the Emergency Manager and the Franconia Life Squad. A drill will be scheduled with the medivac helicopter, The Sugar Hill Fire Department and the Franconia Life Squad.

Late in 2003 the Department was awarded a forestry grant of 243.00 for forestry equipment from the Department of Forests and Lands. We plan to purchase backpack pumps with foam capability and we have found that this feature doubles the effectiveness of the water carried into the woods. This is a 50/50 matching grant.

I would like to thank the townspeople for your support of the Fire Department and the 18 members of the department who are ready to respond to an incident any time of day or night.

Respectfully submitted,  
Paul W. Pinkham  
Sugar Hill Fire Chief

## COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your Fire Department or the New Hampshire Division of Forests and Lands at [www.nhdf.org](http://www.nhdf.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS

(All Fires Reported thru November 3, 2003)

#### TOTALS BY COUNTY

	<u>Numbers</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
*Miscellaneous	67

(\*Miscellaneous: powerlines, fireworks, electric fences, etc)

	<b>Total Fires</b>	<b>Total Acres</b>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

**ONLY YOU CAN PREVENT WILDLAND FIRES**

## FRANCONIA LIFE SQUAD

This report of the Franconia Life Squad (FLS) will serve as a year-end report. Once again this has been a busy year for our Squad. We responded to a total of 144 incidents in the three communities we serve.

Our busiest month was August with 16 calls. February and December next with 13 calls each. Motor vehicle accidents draw the most calls followed by cardiac/stroke related emergencies.

The Squad currently has 11 members all of whom are dedicated to providing the best service possible to our three communities. We would like to thank the residents and the towns for their continued support of the Franconia Life Squad.

Respectfully submitted,  
Dean Wright,  
Chief, Franconia Life Squad

The following is a breakdown of our activity for 2003, by town.

<b>Emergency Description</b>	<b>Total</b>	<b>Franconia</b>	<b>Sugar Hill</b>	<b>Easton</b>
Motor Vehicle Accidents	48	41	5	2
Medical Emergencies	18	11	5	2
Trauma Emergencies	18	9	6	3
Bicycle Accidents – Trauma	6	6	0	0
Cardiac/Stroke Emergencies	20	13	4	3
Respiratory Emergencies	4	1	3	0
Alcohol/Drug Emergencies	2	2	0	0
Working CODE-Med. Trauma	2	2	0	0
Mt. Rescue/Medical Trauma	2	2	0	0
MV Accidents/Moose & Deer	5	5	0	0
Seizures – Pediatric & Adult	3	1	0	2
Minor Medical Emergencies	2	2	0	0
Minor Trauma Emergencies	5	4	1	0
Misc. Health Prob./Asst. Runs	1	1	0	0
Fire Department Assists	4	3	1	0
Gun Shot/Stab Wound	1	1	0	0
Life Line Activation Call	3	1	2	0
<b>Total Number of Runs</b>	<b>144</b>	<b>105</b>	<b>27</b>	<b>12</b>
<b>Patient Statistics:</b>				
# Pediatric/Adolescents	21	20	0	1
# Adults	128	90	25	13
<b>Total Number of Patients</b>	<b>149</b>	<b>110</b>	<b>25</b>	<b>14</b>
<b>Patients Transported to Littleton Regional Hospital By FLS:</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>

*\*5 Patients or 3.5% of total runs.*

## RICHARDSON MEMORIAL LIBRARY

In 2003, Richardson Memorial Library continued to grow in both patronage and circulation. The shelves are filled with adult and children's books, audios, videos, and magazines. Our patrons can now enjoy selecting books in airconditioned comfort during the summer. Visitors to the library were pleased with the scope of reading materials and accessibility to research. We attribute our success to the people of Sugar Hill who frequent the library. Thank you!

Many donations to the library have been received – both hardback and paperback books, audios, videos, and CDs. We are grateful for the donations.

The library computer is used every day we are open. There is a sign-up sheet for users so they may guarantee an available time. Children under the age of 16 must have written parental permission to use the computer.

Patrons have used our NH InterLibrary Loan service where books and other materials can be borrowed through the loan. This past year, 215 books were borrowed from other libraries in the state, and 114 books were loaned to NH libraries for their patrons.

Storytime began in January on Mondays at 3:00 with a small group of children who actively listen to stories, and then participate in a craft or activity to accompany the story. The boys and girls then are able to select books to read quietly or take home with them. Attending each session are approximately ten children whose ages range from 5 to 12. We would like to thank our two Storytime helpers, Aquene Kenerson and Emily Morgan, who provide help with all the facets of the program.

The NH Children's Summer Reading Program, "Reading Rocks the Granite State" continued for six weeks during the summer. Children attended activities such as Pet Rocks, Rock Identification, Identifying Dinosaurs, and Play-Dough Dinosaurs. Each child kept a record of the books he or she read during the summer. This list was presented to the child at the close of the program, along with a certificate of completion, and a gift certificate from Harmon's Cheese Shop. Thank you to Maxine Aldrich who donated the gift certificates.

We have a wide selection of home-schooling materials available in the library for any patrons who would like to help their children academically.

In June we had an outdoor book sale where tourists and local residents were able to browse and select books for their reading pleasure.

On July 10, Christopher Bohjalian, local author of "Idyll Banter", "Buffalo Soldier", "Water Witches" gave a presentation and reading from his yet-untitled new novel. Approximately 70 people attended this exciting event.

Have YOU visited your library lately?



	<b>2002</b>	<b>2003</b>
Patron Visits	2075	2031
Circulation of Materials		
Adult Books	1797	2029
Children's Books	2144	1941
Audio Books	84	137

Library Trustees:

Irene Amsbary

Ellie Card

Elaine Burpee

Respectfully submitted,  
Sharyn McGuigan  
Librarian

## CONSERVATION COMMISSION

This year the Commission completed a mapping project that has lasted several years. We have maps, in both paper and digital form, showing the town's natural resources (such as wetlands, unfragmented lands, and forest cover); development trends; and where the highest concentrations of important natural resources and features occur in town. Copies are at the town building.

Our hope is that residents old and new, as well as the select, planning, and zoning boards will use these maps as a tool when looking at future growth and development. Our major work in 2002 – a town-wide survey on residents' thoughts about conservation of scenic, cultural, and natural resources – illustrated the importance most people in Sugar Hill attach to these aspects of life here.

This year we also began working with the Franconia and Easton Conservation Commissions on a tri-town system of walking trails. Many "unofficial" trails go through all three towns, and our goal is to work with landowners on marking the trails and then publishing a guide to them. This year we will be discussing the plan with landowners and seeking their permission to include their trails in the network. We see a system of walking (cross-country skiing, hiking, and possibly mountain biking) trails as nice for residents and a potential draw for visitors and hotel guests.

As always, copies of our publication "Birds of Sugar Hill" are available in the town building, free for the asking.

The Commission meets the fourth Wednesday of the month at 6 p.m. at the town building. Everyone is welcome to attend.

Respectfully submitted,  
Rebecca Brown  
Chairman

## THE WILLING WORKERS SOCIETY

The Willing Workers Society is a non-sectarian charitable organization whose purpose is to serve the community.

In order to do this we had a food sale with the library book sale at the Crapo Memorial Building in February and our annual summer sale in July and Christmas Sale in November.

A Silver Tea was given in June, which hadn't been done for a number of years. The two silver services were put to use. The tables covered with white tablecloths and flowers, food attractively arranged on silver plates, all of course delicious. The Meetinghouse looked so festive, we would like to do another one, hoping more people attend.

We served refreshments after the memorial service for May Phyllis Davis.

This year the college scholarship was given to Johanna Serino.

Donations were made to: North Country Home Health, Davids House, Bancroft House, Franconia Life Squad, Sugar Hill Community Church and the Littleton Senior Center.

We bought and wrapped 72 presents for babies through sixth grade for the Town Christmas party. Plants were given to shut-ins.

Thank you to everyone, members and town people for donations of home baked food and the exceptional variety of items for our collectable table. Thank you Lissa.

A new member Erika Jensen donated a beautiful handmade doll for our handiwork table.

Thank you to those who helped at the last frantic call to work at the sale, June, Winnie, Sharon, Heather, Juna and Alexandra. Without all of you and our members, we wouldn't be able to help others.

Our members are slowly dwindling. In order to continue we need some energetic folks to join us. We meet for a business luncheon the first Thursday of the month at noon. If interested please call me or Elaine Burpee.

Our faithful and hard working Treasurer of 31 years, Edna Glaessel, has resigned. Thank you Edna you are a special lady.

Officers for 2004;

President

Vice President

Treasurer

Secretary

Sylvia Hutchinson

Elaine Burpee

Rite Landry

Nancy Smith

Respectfully Submitted

Sylvia Hutchinson

President

## SUGAR HILL HISTORICAL MUSEUM REPORT

Time has a way of going forward even if we sometimes wish it would stop or at least slow down – changes are not easy. The recent retirement announcement by Jane Vincent McIlwaine is a change that none of us wanted to see but we are happy for her new ventures. Our community owes a great debt of gratitude for her 27 years of dedication, enthusiasm and energy that took us all to heights we didn't know we could reach. However, her retirement will not mean you will not see her at the museum, we will keep her busy coaching the trainees and creating rugs on the Barn Loom. Charles "Chuck" Besaw retired from the Trustee Board after serving 11 years as clerk and trusted advisor. Chuck and Rita were selected as Volunteers of the Year – 2003 and will continue to serve as greeters. Our faithful volunteers welcomed 930 visitors this season.

Sharyn McGuigan created a program on the one-room school house for the Spring School Outreach Program. We loaded the car with artifacts and visited schools in Bath, Lancaster, Whitefield, Jefferson, Littleton and Dalton. The Fall Program welcomed fourth graders from Franconia and Lisbon, third graders from Bethlehem to tour the Museum.

The Association of Historical Societies of N. H. held their June meeting at the Meetinghouse. Dick March gave a slide show, lunch and tour of the Museum followed their business meeting. The Weston, Vt. Historical Society toured the exhibit in September. Friends in Council of Lisbon enjoyed dinner (cooked by Staff and Trustee's) at the Meetinghouse and a tour of the exhibit. Sugar Hill Day open house for town residents was attended by a few of the faithful. The North Country Chamber Players rehearsal and reception was attended by 56 adults and children. Their exhibit in the Barn Gallery was enjoyed by all. Children's History Day in September welcomed over 300 visitors to enjoy 16 craft demonstrators at the Museum... it was a fun time for all ages.

Our Craft Classes have been very successful. The Sugar Hill Artisans Guild was started last year to encourage members to complete their projects and have a time of sharing, much as our mothers and grandmothers did at their Quilting Bees. We meet the 1<sup>st</sup>. and 3<sup>rd</sup>. Saturday of each month, 10AM to 2PM. at the Crapo Bldg. We welcome new members!

The Archival Preservation Project is well underway with Trustee Kitty Bigelow at the computer and camera. Our goal with this project is to create a digital record of photographs and artifacts.

To support our efforts please become a member and/or volunteer. Thank you.

Trustee Board: Chrm: Maxine Aldrich, Clerk: Liz Szawlowski, Treasurer: Brenda Aldrich.

Board Members: Maxine Aldrich, Dorothy Bailey, Dudley Bailey, Kitty Bigelow, Lissa Boissonneault, Anne Bowdoin, Elaine Burpee, Ellie Card, Orlo Coots, Veronica Farrington, Juna Grass Reid, Liz Szawlowski.

Staff: Exec. Director/Curator: Winnie Harwood, Assistant Curator: Judy Brubaker, Education Program Director: Sharyn McGuigan, Membership Chrm: Pauline Aldrich, Shop Coordinator: Veronica Farrington.

Submitted by,  
Winnie Harwood  
Exec. Dir./Curator



## SUGAR HILL IMPROVEMENT ASSOCIATION

Sugar Hill's Improvement Association, established in the 1800's, has always been *to support and further projects in town that will benefit the village.*

In the era of the large hotels the Improvement Association was responsible for the many benches along the sidewalks so summer guests could pause and rest.

It was through the Improvement Association that townspeople worked for and won our freedom forming the newest town in New Hampshire in 1962.

As a leading community organization, the Association was deeded the Carolina Crapo Memorial Building when it ceased to be used as a school, and became custodians of the Crapo Trust under the conditions stipulated by Henry Crapo. It became owner of land donated to the school by Richard Meyer which includes the property where the Sugar Hill Museum, the playground, tennis courts and town garages are situated.

Work commenced in 1988 to legally convey the portion of land occupied by the town garages to the town and will hopefully be finalized in 2004. Also in 2004 the Association will work together with the town on a project to beautify South Road bordering the Town Garage Property.

Another project which we believe is very exciting is the playground behind Crapo Memorial Building. Read this wonderful news in Amy Mitz's (Playground Committee Chair) report below.

All Sugar Hill residents are automatically members of the Improvement Association. We welcome everyone to join us, share ideas, work with us, as we do good things for our town to make it an even more special place.

Respectfully submitted,  
Barbara Serafini, President

The Playground Committee has been working to obtain new equipment to replace the existing equipment which must be removed because it is no longer safe. The committee has chosen Landscape Structures, a company noted for equipment quality, endurance, safety and accessibility and for the knowledge and responsiveness of its personnel. It has received full endorsement from the town's insurance company.

The ultimate purchase of seven large pieces includes: an arch belt swing, an arch swing for tots, two seesaws, a large and small slide connected by a ring bridge, a spring ring and a climber. Smaller equipment includes a bike rack and two benches.

We are extremely grateful to Edna Glaessel who has already donated the arch belt swing and its installation in loving memory of her mother. We have also received several other donations at this time which brings us close to purchasing the climber. We hope to install at least two pieces this spring and further fundraise and assistance from the Improvement Association to complete the installation of all desired pieces in the near future.

We have also received offers to help with equipment removal, prep for installation and fundraising. If you would like to join this effort, please contact any of our committee.

Respectfully submitted,  
The Playground Committee  
Amy Mitz, Chair  
Beverly Frenkiewich  
Maxine Aldrich  
Lizanne Holland  
M.J. Bernstein

## MEETINGHOUSE RESTORATION COMMITTEE REPORT

Two years ago the Sugar Hill Selectmen appointed a Meetinghouse Restoration Committee to look at what was needed to maintain and preserve the building. Since that time the Committee has established a series of immediate and long-term goals.

It was brought to the Committee's attention that improvements to historic buildings were eligible for matching funds grants from both the State of New Hampshire and private funding groups. So the Committee has been concentrating its efforts on getting a grant to help us make these improvements.

The first stage of this process was to get the Meetinghouse on the State of New Hampshire's List of Historic Buildings. And thanks to the extraordinary efforts of Jane Vincent, Nancy and Roger Aldrich, this process has been completed and the Meetinghouse has been approved.

However, we recently were disappointed when the funds for the New Hampshire Arts Council Facility Grant we were applying for were frozen for the 2003-04 fiscal year. Not to be thwarted the Committee is determined to find alternative sources of funding.

The Committee will gratefully accept any private contributions to aid in this restoration project. A brass plaque with the names of all who have donated towards this community endeavor will be prominently displayed. Donations should be made out to the Town of Sugar Hill, Meetinghouse Restoration Fund.

For more information please contact Committee Members Nancy and Roger Aldrich, Elaine Burpee, Lloyd Card, Jane Higgins, Jesselyn Martinelli, Beth Perlo, John Rowbotham, Barbara Serafini, Jane Vincent, Walter Zandi and Sugar Hill Selectmen Representative Richard Bielefield.

## FRANCONIA – SUGAR HILL – EASTON RECREATION COMMITTEE

The Tri-Town Recreation Programs has had another incredibly busy year! A huge thank you to all the volunteer coaches, umpires, referees and parent helpers who have made our multitude of recreation programs possible for the youth of Franconia, Sugar Hill and Easton.

Our youth baseball/softball teams were successful with our second White Mountain League **Home Run Derby**, our only fundraising event. Money raised helped all teams in the league with uniforms, equipment, tournament fees to send teams to play in post season tournament games. We hosted an 11 year old baseball tournament in Bethlehem this summer with many boys from all three towns. Great work to all who assisted, played and donated to this wonderful event.

Our Summer Recreation program was record breaking with many new students attending! Lafayette Regional School's multipurpose room provided a cool and dry place to spend the unpredictable weather during the summer. Field trips to roller rinks, Santa's Village, Lost River, Hobo Hill mini golf and Canobie Lake Park kept everyone very busy over the summer. Beach days brought sand castles, fun in the water and a relaxing day with friends. Swim lessons took place for our youngest summer rec. campers at Sunset Hill House and our school age campers were swimming at Hillwinds all with Jean Serino at the helm. Adventure campers in grades 6th, 7th & 8th explored local swimming holes, went to a Seadogs baseball game, rock climbing, a photo scavenger hunt and Six Flag Theme Park. Many thanks to all the hard working staff and parents that assisted in making this summer very memorable.

Our soccer teams brought almost 90% of the Lafayette school population to the field to play this fall. New uniforms for the 3rd & 4th grade players made some very sharp looking teams. All of our soccer teams played very well, the 3rd & 4th grade teams started the season by playing each other for the title of tournament champions at the Lisbon Kick Off Classic and continued to play an undefeated season. The 5th & 6th grade girls team were tournament champions in Lancaster, with a few of the girls playing on the boys team making for some very tired players! Great work to all players, coaches, referees and parents for a fantastic season.

November brought Jean Serino back to us with a stroke development swim class for 4th through 6th grade students at the Franconia Village Hotel. In the spring, Stonybrook Motel welcomed us in for swim lessons for younger students in grades 1st - 3rd. We hope we'll be welcome back again in 2004!

This winter ice making will be in the always reliable hands of Jeff Phillips through the Town of Franconia. Hours are posted outside of the rink. We hope to see a long skating season again this year. Work was done this summer to repair and paint boards at the rink to keep this wonderful resource available and open to everyone.

The Recreation Committee meets the first Thursday of each month at the Franconia Village House at 6:00pm. We welcome the public to attend. We look forward to another exciting year.

Respectfully submitted,  
Kristen Germain, Recreation Director and  
The Tri-Town Recreation Committee

## FRANCONIA NOTCH CHAMBER OF COMMERCE

The Franconia Notch Chamber of Commerce wishes to thank the three towns for their continued support.

We printed an expanded 12-page full-color brochure that we send out to all our inquiries, that shows the beauty of the area and local businesses. Our web page is being constantly updated to make it as fresh as possible. The numbers of hits keep increasing over the last year. You can check out our website at [www.franconianotch.org](http://www.franconianotch.org). During the 2003 season, we have continued to staff the Franconia information booth from May until October. We assisted over 4500 visitors with information, directions, area reservations and many other services. We continue to respond to many phone and mail inquiries for area information services and referrals.

We organize and conduct the following events and festivals:

The Annual Frostbite Follies Winter Carnival  
The 15th Annual Old Men of the Mountain Rugby Festival  
The 9th Annual Fields of Lupine Festival  
The Fall Antique Show

These events highlight our beautiful area. They have attracted more visitors to our towns and subsequently provide jobs, economic growth and tax revenues to our communities. We welcome input and ideas. We are hoping to involve more businesses that aren't just hospitality related. The Board of Directors meets the second Tuesday of each month at 10:00AM at area businesses. Please join us in helping improve our area's Chamber of Commerce.

Sincerely,  
Franconia Notch Chamber of Commerce

The Chamber operates on a cash basis and not all expenses have been booked as of year-end. Other than funds received from dues and Town funds, the remainder of the income is from members to support the Chamber's other activities as outlined above.



**FRANCONIA AREA  
CHAMBER OF COMMERCE  
Calendar Year End 2003**

Beginning Balance (Jan. 1, 2003) \$ 7,536.06

**INCOME**

Membership Dues 15,785.00  
 Brochure Mailings 1,200.00

Town Funds

Franconia	\$10,000.00	
Sugar Hill	6,000.00	
Easton	<u>365.00</u>	16,365.00

Interest Earned 12.89

Fundraisers:

Antique Show	1,735.00	
Frostbite Follies	120.00	
Lupine Festival	<u>9,576.00</u>	11,431.00

Miscellaneous 513.62

**Total** **\$ 45,307.51**

**EXPENSES**

Booth Expenses:

Payroll	\$ 11,255.75
Telephone	3,178.12
Telephone Answering Service	1,929.90
Electricity	125.60
Office	826.32
Postage	1,364.15
Advertising	6,368.00
IRS (Payroll Taxes)	1,591.55
Bank Fees	13.45
Insurance	1,056.00
Internet	1,537.90

Non-Booth Expenses:

Salary	7,000.00
Administrative Office Expense	785.63
Telephone	423.31
Dues & Subscriptions	110.00
Lupine Festival	6,392.30
Miscellaneous	
Donations	18.00
Services	<u>60.00</u>

**Total** **\$ 44,035.98**

ENDING BALANCE (Dec. 31, 2003) **\$ 9,131.18**

## **NORTH COUNTRY COUNCIL ANNUAL REPORT 2003**

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

### **Transportation:**

- Completed over 200 traffic counts during the spring, summer and early fall.
- Completed the TIP process and sent a report to NHDOT with our region's priorities.
- Coordinated the Transportation Enhancement process including a work session with the committee, project review based on set criteria, presentations by applicants, and a final review and prioritization and final report to NHDOT.
- Began the updating of the regional transportation plan.
- Coordination meetings with NHDOT on process of the Ten Year Plan.
- Attendance and participation at the GACIT meetings throughout the North Country.
- Assisted Community Planner with the update to two master plans' Transportation Sections.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.

### **Economic Development:**

- Successfully received \$1.5 million from EDA for the Mount Washington Valley Technology Village.
- Coordinated the North Country District Economic Development Committee.
- Successfully extended the EDA District to include all of Grafton County.
- Successfully completed a \$2.6 million EDA application for the Dartmouth Regional Technology Village in Lebanon, currently hiring an engineer for the project.
- The CEDS Committee also undertook a major re-write of the CEDS document and held seven public meetings in order to educate the public about EDA and to gather input to economic issues in the region.
- Wrote 34 grants, for a total of \$7,020,505 for the region in order to assist local communities. Of these grant applications \$4,567,830 have been funded and \$1,469,000 is still pending.
- Applied for funding to assist with a telecommunications feasibility study, one of the major issues raised at the public advisory meetings in the spring.

### **Community/Regional Planning:**

- Provided technical assistance to 20 towns throughout the region.
- Participated in the updated 7 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the NH Municipal Association.
- Provided assistance to three (3) towns for the creation of Hazard Mitigation Plans.

**Environmental Planning:**

- Provided technical assistance to over 25 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste Management collections for 23 communities.
- Conducted solid waste and transfer station audits for two community transfer stations.
- Conducted an ongoing fluorescent light collection program.
- Conducted two electronic equipment collections.
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2004. Major programs for the year 2004 will be completion of our Regional Transportation Plan, the development of a feasibility study for a Regional Hazardous Waste collection site and the continued assistance to all of our communities in grant writing, community planning and other community planning needs.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely,  
Michael J. King  
Executive Director

# **2003 REPORT TO THE PEOPLE OF DISTRICT ONE**

**By Ray Burton, Executive Councilor**

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order online at [www.gencourt.state.nh.us/visitorcenter](http://www.gencourt.state.nh.us/visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>.

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org).

Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us). Or mail at the Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political Calendar for 2002-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net).

As long as I'm around as one of your elected officials never feel you are alone in your hour of need. Contact me anytime!

Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. 747-3662  
E-mail: [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

State House – Room 207  
107 N. Main Street  
Concord, NH 03301  
Tel. 271-3632  
E-mail: [rburton@gov.state.nh.us](mailto:rburton@gov.state.nh.us)



## **WHITE MOUNTAIN MENTAL HEALTH & DEVELOPMENTAL SERVICES DIRECTOR'S REPORT**

Each year the writing of this report provides an opportunity to reflect on the year's challenges and accomplishments. This year, my 10th as Director, I would like to reflect on the changes in mental health and development services during the past decade.

### **1993**

- All clients, including children and elders, were required to come into the office for appointments, and missed appointments were common.
- Medications were difficult to regulate, had many side effects and were often not effective. Medications for serious mental illness were generally very sedating and management of severe symptoms was often difficult.
- Many people with developmental disabilities were put on "behavior plans" to manage their aggressive or inappropriate behavior.
- Out most mentally ill adults attended a "day program" in our building; almost none were viewed as being capable of holding a job.
- All of our developmental services were provided in our building in a "sheltered workshop". Recreation outside of the building involved several clients going together in a van. "Real" jobs were rare.
- The concept of outpatient mental health short-term therapy was new and regarded as a poor substitute for longer term treatment.
- Most mental health clients were insured, and most insurance covered an unlimited number of visits.

### **2003**

- Most children, elders and seriously ill adults needing mental health treatment are seen at home, school or in their community. Multiple services assist people where they live.
- A new generation of medications, combined with new understanding of brain chemistry has provided effective treatment for many forms of mental illness. "Self management" and "recovery" are now realistic goals.
- We no longer utilize "behavior plans" for people with developmental disabilities. Instead, we view behavior as communication and we try hard to respond to the needs expressed.
- Mentally ill adults receive support to live and work in the community. "Clean and Green Enterprises" is an active client-run business.
- People with developmental disabilities are working in a variety of jobs and are reliable and loyal employees. Some people with disabilities have their own businesses. Our staff works to connect people with disabilities to their community instead of "sheltering" them.
- Our mental health clinicians are trained to provide short-term therapy, which research has shown to be as effective as longer-term treatment.
- A high percentage of our mental health clients are uninsured due to the high cost of health insurance, and all insurance companies limit the number of visits they will cover. We continue to be the "safety net" for these people.

It is clear that much has changed in the past decade. Some changes, like the skyrocketing cost of health insurance, are cause for concern. Other changes, like the availability of in-home supports, improved medications and community integration of people with disabilities, are cause for celebration. In both cases, we need the support of our towns to assure that we continue to move forward in the next decade.

During 2003, 4 uninsured or under-insured people in the Town of Sugar Hill received 23.75 hours of service. Town contributions allow us to continue to offer discounted services. Thank you for the past decade of support.

Respectfully submitted,  
Jane C. MacKay  
Area Director

**NORTH COUNTRY HOME HEALTH  
& HOSPICE AGENCY, INC.  
TOWN OF SUGAR HILL – 2003**

Home care is critical to serving the growing health care need of this country. North Country Home Health and Hospice Agency makes it possible for hundreds of people a year to continue their lives at home. Recognizing that clients and their families have special requests and routines, we coordinate all aspects of our clients' care with a keen respect for individual needs. In working with families we discover what is important to the client – their independence, their ability to determine their own future, their right to say, "thanks, but no thanks." It is in the respect of our clients' values and expectations that have earned us a reputation for providing exceptional health care services.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 32-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

**Explanation of Services:**

*Skilled Services* – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

*Supportive Care Services* – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

*Hospice Care* – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Sugar Hill in FY2003 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	82
Physical/Occupational/Speech Therapy	135
Medical Social Service	10
Home Health Aid/Homemaker/Companion	<u>276</u>
Total	503

Respectfully submitted,  
Gail Jurasek  
Executive Director

## **HOSPICE OF THE LITTLETON AREA 2003 ANNUAL REPORT**

In this, our 14th year of town funding, Hospice of the Littleton Area provided services to a total of 209 patients and family members. Our service area includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Dalton, Easton, Franconia, Haverhill, Landaff, Lincoln, Lisbon, Lyman, Monroe, Sugar Hill, Whitefield, Woodstock, and Woodsville.

The director, volunteer coordinator and hospice volunteers provided special care to 89 individuals and their families coping with the advanced and final stages of illness. These services took place in patient's homes, at Littleton Regional Hospital, or in nursing homes. Additionally, our bereavement care program supported a total of 120 grieving clients through mailings, phone contact, one-on-one counseling sessions, and bi-monthly grief support group meetings at both the Littleton Community House and the Haverhill Senior Center.

Hospice of the Littleton Area continues its partnership with two area programs. HLA provides volunteer and bereavement services to the North Country Home Health & Hospice Agency's Medicare Hospice Program and offers supportive care to patients and family members in the Hospice Room at the Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over 5,130 volunteer hours in services.

Our Volunteer Coordinator conducted the annual six-week, (18-hour) Hospice Volunteer Training Program. Those attending included individuals interested in becoming volunteers or increasing their awareness of hospice care. Eleven (11) people completed our 2003 Spring Training Program. Since 1983, we have trained 277 people and currently have 72 active volunteers available to support area residents.

Hospice of the Littleton Area conducts outreach services through public information seminars and meetings with civic organizations and schools. It also offers a lending library (in the hospice office) with resources (books/videos) for patients, family members, primary care givers and hospice volunteers.

There is no charge to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible only through the generous support provided by the towns that we serve. Without financial help from the towns, we would not be able to provide supportive care to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide special care to the residents of area communities.

Respectfully submitted,  
Michael A. Neil  
Executive Director



## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2003**

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 22 older residents of Sugar Hill were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Sugar Hill enjoyed 44 balanced meals in the company of friends in the center's dining room.
- They received 609 hot, nourishing meals delivered to their homes by caring volunteers.
- Sugar Hill residents were transported to health care providers or other community resources on 18 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 64 visits by a trained social worker or contacts with ServiceLink.
- Sugar Hill's citizens also volunteered to put their talents and skills to work for a better community through 64 hours of volunteer service.

The cost to provide Council services for Sugar Hill residents in 2003 was \$5,573.88.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Sugar Hill's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner  
Executive Director

**BIRTHS REGISTERED  
IN THE TOWN OF SUGAR HILL, NH  
for the Year Ending December 31, 2003**

<b>DATE OF BIRTH</b>	<b>NAME OF CHILD</b>	<b>NAME AND SURNAME OF FATHER</b>	<b>NAME OF MOTHER</b>
March 12, 2003	Wyatt Benjamin Kern	Jason Kern	Lisen Kern

**DEATHS REGISTERED  
IN THE TOWN OF SUGAR HILL, NH  
for the Year Ending December 31, 2003**

<b>DATE OF DEATH</b>	<b>NAME OF DECEASED</b>	<b>NAME AND SURNAME OF FATHER</b>	<b>MAIDEN NAME OF MOTHER</b>
May 17, 2003	Barry L. Field	Lloyd Field	Sally Palmer
July 7, 2003	Masanobu Matsushita	Shin Matsushita	Shizuko Mehara
July 26, 2003	Mary P. Wentworth	Phillip Brown	Marguerite Williams

**MARRIAGES REGISTERED  
IN THE TOWN OF SUGAR HILL, NH  
for the Year Ending December 31, 2003**

<b>DATE OF MARRIAGE</b>	<b>NAME AND SURNAME OF GROOM AND BRIDE</b>	<b>RESIDENCE OF EACH AT TIME OF MARRIAGE</b>
June 22, 2003	Dale S. Locke Jennifer L. Erb	Sugar Hill, NH Landaff, NH
July 10, 2003	Jeffrey L. Henault Heather A. Ring	Sugar Hill, NH Sugar Hill, NH
August 15, 2003	Michael J. Manita Katie A. Becker	Sugar Hill, NH Sugar Hill, NH
September 6, 2003	Christopher R. Thayer Wendy K. Harland	Sugar Hill, NH Sugar Hill, NH
September 13, 2003	Trevor B. Presby Samantha K. Guthrie	Sugar Hill, NH Franconia, NH
December 31, 2003	Bruce Parker Bunker Michele Diane Jensen	Sugar Hill, NH Sugar Hill, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Elizabeth Coombs Andross  
Deputy Town Clerk



**TOWN HOURS**  
**SELECTMEN'S OFFICE**  
**823-8468**

Monday ..... 5:00 PM - 7:00 PM  
Tuesday and Thursday ..... 9:00 AM - 2:00 PM

**TOWN CLERK'S OFFICE**  
**823-8516**

Monday ..... 4:00 PM - 6:00 PM  
Tuesday and Thursday ..... 9:00 AM - 1:00 PM

**PLANNING BOARD**

First Wednesday of each month ..... 5:30 PM

**ZONING BOARD**

As needed ..... 6:30 PM

**TRANSFER STATION**

Sunday ..... 12:00 PM - 5:00 PM  
Monday ..... 12:00 PM - 5:00 PM  
Tuesday, Thursday ..... CLOSED  
Wednesday ..... 9:00 AM - 12:00 PM  
Friday ..... 12:00 PM - 5:00 PM  
Saturday ..... 12:00 PM - 5:00 PM

**RICHARDSON MEMORIAL LIBRARY**  
**823-7001**

Monday ..... 4:00 PM - 6:00 PM  
Tuesday ..... 1:00 PM - 4:00 PM  
Thursday ..... 10:00 AM - 1:00 PM  
Saturday ..... 9:00 AM - 12:00 PM

**SUGAR HILL HISTORICAL MUSEUM**  
**823-5336**

Thursday ..... 1:00 PM - 4:00 PM  
Saturday ..... 1:00 PM - 4:00 PM  
Sunday ..... 1:00 PM - 4:00 PM

OPEN: Mid June - Mid October

**FIRE, POLICE, LIFE SQUAD**  
**EMERGENCY ONLY**  
**911**

**Non-Emergency Police**  
**823-8725**  
**823-8123**

**Non-Emergency Fire Department**  
**823-8415**  
**823-8123**

**Highway Department**  
**823-8788**

**Meetinghouse**  
**823-7011**

